Proceedings of the meeting of Vice-Chancellors held on 14.03.2019 at Raj Bhavan, Patna under the Chairmanship of Hon'ble Chancellor.

Present - As per Annexure 'A'

A meeting of the Vice-Chancellors of the Universities of Bihar was convened under the Chairmanship of Hon'ble Chancellor on 14\textsuperscript{th} March, 2019 at 11.00 A.M. at Raj Bhavan, Patna. Principal Secretary to the Hon'ble Chancellor welcomed Professor R.C. Sobti, Consultant, Higher Education, Governor's Secretariat, Addl. Chief Secretary, Deptt. of Education, Vice-Chancellors and all other participants, on behalf of Hon'ble Chancellor.

Principal Secretary, Shri Vivek Kumar Singh, raised the issues which were central to the meetings deliberation. They included NAAC Accreditation of Colleges, monitoring of teachers attendance through Bio-metric Attendance Systems, removal of shortcomings found during the inspection of Colleges by senior officers of the University, implementation of University Management Information System (UMIS), strengthening of laboratories and libraries, appointment of Guest Faculties to overcome shortage of faculties, timely conduct of examination and publication of results and other core issues.

\textbf{Hon'ble Chancellor} in his address laid emphasis on following points:-

1. He directed to create a healthy academic environment in the State by regularising academic session and raising quality of teaching and research in universities.
2. He directed Vice-Chancellors to complete registration on All India Survey on Higher Education (AISHE) and uploading of Colleges Self Study Report (SSR) on the website of the National Assessment and Accreditation Council (NAAC) by 31st March, 2019.

3. He reiterated that should be completed by 31st March, 2019 and admission in current academic session 2019-22 should be done online, by all the Universities.

4. Universities should remove the backlog of examination and regularise delayed academic session.

5. Retiral benefit to teachers and employees should be paid on the date of retirement. For this University should prepare a list of employees, who were retiring, at least six months in advance.

6. Convocation should be held on time. For timely convocation, it is mandatory for Universities to conduct its examination timely and publish the result on scheduled time.

7. Vice-Chancellors were directed to spend enough time in their office so that pending issues were settled. They should move out of Headquarters only after obtaining HE's permission, well in advance.

8. He directed all Vice-Chancellors to make the University and College Campus clean, green and vibrant.
9. He reiterated to settlement of apportionment of assets and liabilities of three newly created Universities, namely, Patliputra University, Patna, Purnea University, Purnea and Munger University, Munger with their parent Universities, namely, Magadh University, Bodh Gaya, BNMU, Madhepura and TMBU, Bhagalpur.

10. After the address of Hon'ble Chancellor, agenda-wise, following points were discussed.

1. **NAAC Accreditation.** It was informed that the last date for registration on All India Survey on Higher Education (AISHE) had been extended to 31st March, 2019. Universities were requested to not only get their Colleges registered on AISHE but also to submit SSR for NAAC Accreditation. Vice-Chancellors personally committed to submit SSR for NAAC Accreditation of at least the following Colleges before 31st March 2019:-

   (i) **T.M.B.U., Bhagalpur** :

   (a) Murarka College, Sultanganj

   (b) M.A.M. College, Naugachhia

   (c) B.N. College, Bhagalpur

(ii) **B.R.A.B.U, Muzaffarpur** :

   (a) S.R.K. G. College, Sitamarhi

   (b) D.C. College, Hajipur
(iii) **Munger University, Munger** :

(a) R.D. College, Shiekhpura
(b) R.S. College, Tarapur

(iv) **L.N.M.U, Darbhanga** :

(a) K.V.S. College Uchchait, Madhubani
(b) V.S.J. College, Raj Nagar, Madhubani
(c) R.N. College, Pandaul
(d) D.B.N. College, Naratan, Samastipur

(v) **K.S.D.S.U, Darbhanga** :

(a) Baba Saheb Ram Sanskrit College, Pachari
(b) Ugratara Bharati Mandan Sanskrit College, Mahishi, Saharsa
(c) Ramautar Gautam Sanskrit College, Ahilya Sthan, Darbhanga

(vi) **Purnea University, Purnea** :

(a) Purnea Mahila College, Purnea
(b) D.S. College, Katihar
(c) Forbesganj College, Forbesganj

(vii) **Patna University, Patna** :

(a) B.N. College, Patna
(b) Patna College, Patna
(c) Patna Science College, Patna
(vii) Patliputra University, Patna

(a) Mahabodhi College, Pawapuri

(b) Kameshwar Prasad Singh College, Nawada.

Vice-Chancellor, VKSU, Ara stated that the SSR of seven remaining Constituent Colleges, which have not been accredited by NAAC would be submitted by 31st March, 2019 for NAAC Accreditation.

2. Implementation of University Management Information System (UMIS): All the Vice-Chancellors were requested to finalise vendor and issue work order to the vendor/agency for implementation of UMIS. It was resolved to adopt UMIS necessarily on following modules:

(i) Student Life Cycle.
(ii) Human Resource Management (HRM).
(iii) Financial Management.

After a detailed discussion it was resolved to take admission in the current academic session 2019-22 in Graduation Course through UMIS. All the Universities committed to adopt their own online admission process.

3. Monitoring of Attendance through Bio-metric Attendance System: Universities were requested not only to install bio-metric attendance system but also to monitor the attendance of teachers and employees on the basis of bio-metric attendance system. They were reminded to submit list of three teachers and staffs who have spent maximum and
minimum days and hours in Departments and Colleges during the last month. They were also requested to ensure that all the biometric machines were functional.

4. **Status of Pending Examination**: Universities were requested to conduct timely examinations, publish the results timely and hold convocations. They were also requested to ensure free and fair conduct of examination. Status of pending examination were follows:

<table>
<thead>
<tr>
<th>Under Graduate Name of University</th>
<th>No. of pending exams</th>
<th>Post Graduate Name of University</th>
<th>No. of pending exams</th>
</tr>
</thead>
<tbody>
<tr>
<td>Magadh University</td>
<td>02</td>
<td>Magadh University</td>
<td>04</td>
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<tr>
<td>VKSU</td>
<td>03</td>
<td>VKSU</td>
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<td>JPU</td>
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<td>BNMU</td>
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<td>BNMU</td>
<td>03</td>
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<tr>
<td>BRABU</td>
<td>03</td>
<td>TMBU</td>
<td>02</td>
</tr>
</tbody>
</table>

The Universities which had not held their convocation during the current academic session, namely, VKSU, Ara, MU, Bodh Gaya and JPU, Chapra were requested to do so at the earliest.

5. **Inspection of Colleges**: Financial and administrative shortcomings founds during the inspection of Colleges should be removed. Universities were requested to appoint Guest Faculty to overcome shortage of teachers. Posting of teachers
should be rationalised, so that every College has at least the teacher in each subject.

6. **Conduct of Pension Adalat**: Universities were requested to ensure payment of retiral dues including payment of Earn Leave on the date of retirement. Payment should not be scuttled due to non submission of No Objection Certificate. All Vice-Chancellors were asked to hold a meeting in March, 2019 to ensure no dues Certificate were not left pending at any level. They were asked to fix responsibility, in person, not issuing No Dues Certificate in time.

Addl Chief Secretary, Department of Education informed that Universities have already been given funds in advance for payment of all kinds of dues.

Reports received from Universities indicated pending cases of retiral dues in Magadh University, Bodh Gaya, BNMU, Bhagalpur and BRABU, Muzaffarpur.

Vice- Chancellors of these Universities were requested to clear the pendency within 15 days.

7. **Engagement of Guest Faculty**: Reports of Universities indicated that Magadh University, Bodh Gaya, VKSU, Ara, BRABU, Muzaffarpur, Patliputra University, Patna and Muger University, Munger have not appointed any Guest Faculty. Universities were requested to complete the process of appointment of Guest Faculty, so that there is no shortage of teachers.
8. **Strengthening of Laboratories and Libraries:** Universities were requested to make laboratories operational and libraries functional. They were requested to purchase relevant books for library from the funds to be released by State Govt in a weaks time.

**Address of Professor R.C. Sobti, Consultant, Higher Education, Governor's Secretariat:** Professor, R.C. Sobti, stressed on following points:-

(a) He stated that those Colleges which have been awarded B or C grade in NAAC Accreditation should strive for improvement.

(b) Collaboration with Universities at national and international level with other Universities of the country and world was needed.

(c) Single girl child may be given reservation in admission by Universities in different courses, provided she fulfils requisite eligibility.

(d) Staffs and teachers not should be given incentives: Teachers should be rewarded for publication of papers in National and International Journals and Staffs should also be rewarded for good and innovative wrok.

(e) Universities should submit information about Science Day celebration on (28th February), Vision document, Handbook of University and issues of national and international collaboration by 31st March, 2019.
After the meeting following important decisions were taken:

(i) As per the order of Hon'ble Patna High Court, Patna in CWJC No 17925/18 dated 11/09/2018, it was resolved to fix Rs. 2500/- (Rupees two thousand five hundred only) as Examination fee for admission in B.Ed. Courses.

(ii) Universities have decided to adopt their own admission process after the implementation of UMIS from the current academic session unlike previous year when admission was done through OFSS. All the Universities resolved to take admission separately through UMIS.

(iii) Universities have decided to adopt total transparency in financial matters.

(iv) Universities have decided that they would give their data to vendor of UMIS but the data would remain in custody of Universities and a link of it would be given to NIC, Chancellor's Secretariat also.

(v) Apportionment of assets and liabilities among the newly created Universities and the old Universities should be settled at the earliest.

(vi) All the Constituent Colleges should be registered on AISHE and SSR for NAAC Accreditation should be submitted to most of the Colleges.
(vii) Orders passed by Hon'ble Chancellor under Section 9(4) of BSU Act should be complied with without fail.

(viii) As part of social responsibility, Universities should adopt at least two villages. These villages should be developed as Model Villages.

(ix) Those Universities which have failed to hold Convocations should submit the dates of holding Convocation.

(x) Campus of Colleges and Universities should be developed on the principles of Har Parisar, Hara Parisar. Solar panels, Water harvesting, Plantation and Waste Management should be given priority in each and every campus.

(xi) Outdated and redundant books should not be purchased for library from the funds of State Govt. Useful books of renowned publishers should be purchased.

(xii) As directed by Hon'ble Chancellor, Vice-Chancellors should spend maximum time in their offices and University Headquarters. They should be granted Station Leave on the yardstick fixed by Hon'ble President of India while sanctioning leave of Governors of State.

(xiii) For conduct of Under Graduate and Post Graduate examinations of Government Medical Colleges, affiliated to Aryabhatta Knowledge University Patna, Vice-Chancellors resolved to offer their examination
(xv) It was decided to maintain administrative hierarchy and protocol at all levels.

(xvi) It was decided to prepare the Blueprint of Higher Education for Bihar at the earliest. Patna University was requested to coordinate the drafting by holding regular weekly meeting at the Raj Bhavan in collaboration with the other Universities. Patna University was also requested to form a Project Monitoring Unit to look after this and other areas of higher education.

The meeting ended with a vote of thanks.

Sd/-

(Vivek Kumar Singh)
Principal Secretary to Governor-cum-Chancellor, Universities of Bihar

Memo No : BSU (Meeting) 49/2016-935/GS(I) Dated: 18-03-2019

Copy forwarded to:

1. All Vice Chancellors/All Pro Vice-Chancellors/Registrars, Universities of Bihar for information and necessary action.

2. The Principal Secretary, Deptt. of Education, Bihar/MD, BSEIDC/Director, Higher Education, Bihar, Patna

3. Prof. R.C. Sobti, Consultant, Higher Education, Governor’s Secretariat, Bihar/Concerned officers of Governor’s Secretariat, Patna.

4. Shri Bijay Kumar, Tech. Director, NIC for uploading on the website of the Raj Bhavan, Patna/Guard file for record.

Principal Secretary to Governor-cum-Chancellor, Universities of Bihar
Attendance for the Meeting of Vice-Chancellor's Scheduled on 14-03-2019 at 11:00 A.M. in Raj Bhavan, Patna.

<table>
<thead>
<tr>
<th>Sl. N.</th>
<th>Name &amp; Designation</th>
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| 1     | Shri Vivek Kumar Singh  
Principal Secretary,  
H.E. the Governor-Cum-Chancellor of Bihar |
| 2     | Principal Secretary  
Deptt. of Education, Bihar |
| 3     | Secretary  
Deptt. of Inf. Tech., Bihar |
| 4     | Special Secretary  
Deptt. of Education, Bihar |
| 5     | Prof. R.C. Sohti,  
Consultant, Higher Education  
Raj Bhavan, Patna |
| 6     | Vice Chancellor  
Patna University, Patna |
| 7     | Pro-Vice Chancellor  
Magadh University, Bodh Gaya |
| 8     | Vice Chancellor  
L.N.M. University, Darbhanga |
| 9     | Vice Chancellor  
T.M.B. University, Bhagalpur |
| 10    | Vice Chancellor  
B.R.A. Bihar University, Muzaffarpur |
| 11    | Vice Chancellor  
V.K.S. University, Ara |
| 12    | Vice Chancellor  
Jai Prakash University, Chapra |
| 13    | Vice Chancellor  
B.N.M. University, Madhepura |
| 14    | Pro-Vice Chancellor  
Aryabhatta Knowledge University, Patna |
| 15    | Vice Chancellor  
Patliputra University, Patna |
| 16    | Vice Chancellor  
Munger University, Munger |
| 17    | Vice Chancellor  
Purnea University, Purnea |
| 18    | Vice Chancellor  
Nalanda Open University, Patna |
| 19    | Vice Chancellor  
M.M.H.A.P. University, Patna |
| 20    | Vice Chancellor  
K.S.D. Sanskrit University, Darbhanga |
| 21    | The Director,  
Higher Education,  
Government of Bihar,  
Patna |
| 22    | CE,  
BSEIDC, Patna |