Letter No.-PU(CBCS)-55/2018- /GS(1), Dated-

From,
R.V.S. Parmar,
Law Officer-cum-Incharge OSD(J)

To,
The Registrar,
Patna University,
Patna.

Sub:- Regarding approval of revised Ordinance and Regulations under semester system of (i) P.G. Diploma in Clinical Psychology (ii) P.G. Diploma in Computer Applications (iii) P.G. Diploma in Women and Child Welfare (iv) P.G. Diploma in Human Resource Development, under self-financing programme to be effective from the session 2019-2020 onwards.

Sir,
I am directed to invite a reference to the University's Letter No.- Acad/9187, Letter No.- Acad/9197, Letter No.- Acad/9189 and Letter No.- Acad/9191 all dated 16-10-2019 on the subject mentioned above and to inform that the Hon'ble Chancellor after due consideration of the proposal of the University and advice of the Advisory Committee and in exercise of the powers vested in him u/s 38(2) and 39(2)(ii) of Patna University Act, 1976 as amended up to date, has been pleased to approve the revised Ordinance and Regulations of the following courses under self-financing programme to be effective from the session 2019-2020 and onwards:-

(i) P.G. Diploma in Clinical Psychology
(ii) (ii) P.G. Diploma in Computer Applications
(iii) (iii) P.G. Diploma in Women and Child Welfare
(iv) (iv) P.G. Diploma in Human Resource Development

However, Ordinance and Regulations if any, approved earlier in respect of the above mentioned courses /programmes shall deem to be repealed to the extent aforesaid.

Further necessary action may kindly be taken accordingly.

Encl:- As above.

Yours faithfully,

Sd/-
(R.V.S. Parmar)
Law Officer-cum-Incharge OSD(J)
PATNA UNIVERSITY, PATNA

Ordinance for Admission to P.G. Diploma in Clinical Psychology (Semester System) in the Faculty of Social Science

The Post Graduate Diploma, called ‘P. G. Diploma in Clinical Psychology’ in the Faculty of Social Science shall be abbreviated as PGDCP programme and shall be spread over a period one Academic Session (Two Semesters) duration. Each academic session shall have First semesters from July to December and Second semester from January to June every year.

**Admission**

2.1 Admission to Semester (I) of PGDCP programme shall be open to candidate possessing at least second class (45% marks) M.A./M. Sc. Degree in Psychology with special paper in Clinical Psychology/ Counselling and rehabilitation Psychology from any recognised University.

2.2 Admission to P. G. Diploma in Clinical Psychology programme shall be made on the basis of marks obtained at the M.A./M.Sc. Examination and performance in interview. The interview shall be conducted by a duly constituted Board consisting one member as the Vice Chancellors nominee.

2.3 The interview shall carry 100 marks which will be added to marks obtained at M.A./M.Sc. Examination level to compute the merit list.

2.4 Admission to PGDCP Semester (I) shall be made in order of merit on the basis of merit list.

2.5 The number of seats in the PGDCP programme shall be 40.

2.6 Of all the sanctioned seats, 80% of total seats shall be filled up by candidates having Post graduate degree of Patna University. The remaining 20% of the seats will be open.

In case the sanctioned seats remain vacant in either of the category, they shall be filled by merit list prepared taking into consideration, all remaining applicants of both Patna University and other University.

Directors

Institute of Psychological Research & Service, Patna University
2.7 (i) The reservation of seats for the admission in courses shall be as per the reservation rules of the Government of Bihar.

(ii) Altogether 20 percent of the seats shall be reserved for female applicants.

(iii) Seats left vacant in any of the category for want of eligible candidates, they shall be filled up by applicants from the UR Category.

(iv) No candidate shall be entitled to the benefits of two criteria of reservation or weightages at the same time for the purpose of admission.

2.8 Each candidate shall have to pay Rs 500/= for application form and prospectus. The amount is, however, subject to change depending on the decision of the University.

2.9 (a) No applicant shall be admitted to the programme who has not applied for admission within the notified time or who being selected for admission does not get himself/ herself admitted within the specified time except where the delay has been condoned in a special case.

(b) No applicant shall be admitted who, in the opinion of the Vice-Chancellor, should not be admitted in the interest of peace, order or general discipline on the campus of Patna University.

(c) The admission of any student admitted to P. G. Diploma may be cancelled, if it is found at any subsequent stage that the document submitted or statement made by him or her in support of his or her claim for admission is false or deceptive.

2.10 No candidate shall be allowed to register as a student in any additional course leading to a diploma or a degree during the academic years of his/ her study for PGDCP.

Director
Institute of Psychological Research & Service, Patna University

[Signatures]

[Stamp]

[Address]
3.0 The fee structure for the P.G Diploma course in Clinical Psychological shall be as follows:

<table>
<thead>
<tr>
<th>A. Admission Fee</th>
<th>Rs. 1,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. Registration Fee</td>
<td><em>(As Applicable in the University)</em></td>
</tr>
<tr>
<td>C. Tuition fee of the Course</td>
<td>Rs. 6,500.00 (Per Semester)</td>
</tr>
<tr>
<td>D. Laboratory charge</td>
<td>Rs. 1,000.00</td>
</tr>
<tr>
<td>E. Library, Books, Journals, Psychological Test materials, Tarang, Eklavya etc.</td>
<td>Rs. 2,000.00</td>
</tr>
<tr>
<td>F. Development and Maintenance Charge</td>
<td>Rs. 1,000.00</td>
</tr>
<tr>
<td>G. Job Training</td>
<td>Rs. 3,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Rs 21,000.00</strong></td>
</tr>
</tbody>
</table>

All the charges shall have to be paid at the time of admission except the examination fees and local levy which shall be payable at the time filling up of the examination form.

3.1 The fee structure may be revised from time to time by the Vice-Chancellor in consultation with a Committee constituted for the purpose, after obtaining approval of the Chancellor.

5.0 Savings:
Any uncovered aspect in the present ordinance shall be governed by the General Ordinance of Patna University.
Regulations for P.G. Diploma in Clinical Psychology (PGDCP) from the Academic Session, 2018-2019 onwards

1. General
1.1 These Regulations shall be called the regulations for P.G. Diploma in Clinical Psychology (PGDCP) (Semester system) of the Patna University.
1.2 These Regulations shall come into force from the academic session 2018-2019.

2. Programme of study
2.1 The University shall award P.G. Diploma in Clinical Psychology in the FACULTY OF SOCIAL SCIENCE
2.2 The duration of P.G. Diploma course (Semester system) shall be of one academic session.
2.3 The Examination for the P.G. Diploma in Clinical Psychology shall consist of two semesters of six months each.
2.4 Each academic session shall consist of two semesters – Semester I: July to December Semester II: January to June.
2.5 The Diploma Programme shall consist of 08 papers spread over two semesters with four papers in each semester.

3. Evaluation of Performance:
3.1 The performance of a student in each paper will be assessed on the basis of a continuous internal assessment (CIA) of 30 marks and written examinations of 70 marks conducted towards the end of each semester, called the end semester evaluation (ESE).
3.2 The components of CIA are as follows:
(a) Two mid-semester written tests of one hour duration each = 15 Marks
(b) Seminar/ Quiz + Assignment (5+5) = 10 Marks
(c) Punctuality and conduct = 05 Marks

Total 30 Marks

[Signatures and dates]
Examination

4.1 There shall be an end semester evaluation (ESE) in each semester conducted by University wherein each paper shall carry 70 marks.

4.2 In the case of theory paper the question papers will be set by a panel of experts approved by the Vice-Chancellor.

4.3 The syllabus of each paper shall be divided into five (5) units. Based on the above the pattern of question papers shall be as follows:
   Group A – (Objective type) Compulsory – ten questions two from each unit of two marks each
   \[2 \times 10 = 20 \text{ marks}\]
   Group B – (short answer type) Five questions–one of 5 marks from each unit, four to be answered
   \[5 \times 4 = 20 \text{ marks}\]
   Group C – (Long answer type) Five questions of 10 marks one from each unit – three to be answered
   \[10 \times 3 = 30 \text{ marks}\]
   \[\text{Total} \quad 70 \text{ marks}\]

4.4 There shall be four papers in each semester, covering theory / practical / project or dissertation followed by viva voce, etc. as mentioned in detail in the course structure of the subject concerned in each semester.

4.5 University will conduct examination of four papers at the end of each semester. This will be called End Semester Examination (ESE). Each paper shall carry 70 marks. The total marks of all the four papers shall be 280 marks.

4.6 There shall be two external examiners preferably from outside the university or state including retired teacher of professor rank in Psychology from Patna University in each practical paper.

4.7 Evaluation of each semester shall be done through a Continuous Internal Assessment (CIA) by the concerned teacher. The ESE will be conducted at the end of each semester for each paper by the University.

4.8 To be eligible to appear at the ESE Examination, a candidate must be registered as a student of this University.

4.9 To be eligible to appear at the ESE a student shall be required to have attended at least 75% of the lectures delivered or sessions conducted in theory course and practical course.
5. A student shall be declared pass only when he/she obtains 45% or above marks in CIA and 45% or above marks in ESE separately in each paper.

5.2 A student will be declared 'Promoted' in a semester when he/she gets below 45% marks in any two papers (ESE and CIA separately) out of four papers otherwise he/she shall be declared fail in first semester examination.

5.3 When a student fails in First Semester or does not appear in the end semester examination, he/she will have to re-appear at the examination of such courses as and when it is held at the time of regular semester end examination.

5.4 If a student fails in First semester examination he/she shall not be promoted to Second semester.

5.5 If a student passes in First semester examination but fails in Second semester examination he/she will be allowed to re-appear in Second semester examination whenever it is available.

5.6 In the 2nd (or Final) Semester a candidate will be required to have successfully cleared both the end semester examinations separately for the award of the degree.

6. Degree:

6.1 Successful candidates shall be awarded the class/division at the end of Second Semester Examination based on the aggregate marks obtained in all two semester examination consisting of 800 marks. The following is the categorization of successful candidates based on marks obtained by them:

   (a) 75% and above - First Class with Distinction
   (b) Less than 75%, but equal or more than 60% - First Class
   (c) Less than 60%, but equal or more than 45% - Second Class
   (d) Less than 45% - Fail

6.2 Each successful candidate of all the two semesters taken together shall receive a certificate in the prescribed format, specifying the subject in which he/she was examined and the class in which he/she was placed.

6.3 Students shall be expected to complete the requirements for the award of Diploma in a minimum period of two consecutive years and a maximum period of three years from the date of admission. There shall be no relaxation in lower or upper time limit of the programme.

7. Wherever this regulation is silent or not explicit, reference should be made to the earlier regulations for the postgraduate diploma course of the concerned faculty of Patna University.

Director
Institute of Psychological Research Service, Patna University
Under the new regulations regarding Diploma programme based on the semester system, Semesters I and II shall come into effect from the academic session 2018-19.

[Signature]
21.8.19

[Institute of Psychiatry & Service, Patna]

[Signature]
16.12.19

[Institute of Psychiatry & Service, Patna]

[Signature]
PATNA UNIVERSITY
INSTITUTE OF PSYCHOLOGICAL RESEARCH AND SERVICE

P. G. Diploma in Clinical Psychology Semester System w.e.f. 2019-20

Candidates who have passed M.A./ M. Sc. (Hons.) examination in Psychology of Patna University or any other equivalent examination of other universities with Clinical Psychology as special paper will be considered eligible for admission to the two Semester P. G. Diploma course in Clinical Psychology.

The P. G. Diploma course in Clinical Psychology shall be imparted to the students for one academic sessions consisting of two semesters (a total of 800 marks) as given below. Candidates will be examined and evaluated at the end of each semester (400 marks) in the different courses of theory and practical as per continuous internal assessment (CIA) and end semester examinations (conducted by the University).

Marks for theory and practical examination shall be as per the following:

<table>
<thead>
<tr>
<th>Exam. Components</th>
<th>Marks for Semester Exam.</th>
<th>Intra-Sessional Semester Test + Class Assignment and Regularity (CIA)</th>
<th>Intra-Sessional practical Assessment + Class assignment and Regularity (CIA)</th>
<th>Total Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theory</td>
<td>70</td>
<td>30 (15+5+5+5)</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>Practical</td>
<td>70</td>
<td></td>
<td>30 (15+5+5+5)</td>
<td>100</td>
</tr>
</tbody>
</table>

SEMESTER-I

<table>
<thead>
<tr>
<th>Code</th>
<th>COURSE</th>
<th>Marks of ESE</th>
<th>CIA</th>
<th>Total</th>
<th>Passing Criterion</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>PSYCHOSOCIAL PERSPECTIVE OF MENTAL DISORDERS</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
<tr>
<td>102</td>
<td>FOUNDATION OF CLINICAL PSYCHOLOGY</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
<tr>
<td>103</td>
<td>MENTAL DISORDERS</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
<tr>
<td>104</td>
<td>PSYCHOLOGICAL/CLINICAL TESTING</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
</tbody>
</table>

SEMESTER-II

<table>
<thead>
<tr>
<th>Code</th>
<th>COURSE</th>
<th>Marks of ESE</th>
<th>Marks of CIA</th>
<th>Total marks</th>
<th>Passing Criterion</th>
</tr>
</thead>
<tbody>
<tr>
<td>201</td>
<td>NEURO PSYCHOLOGY</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
<tr>
<td>202</td>
<td>COUNSELLING AND PSYCHOTHERAPY</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
<tr>
<td>203</td>
<td>CLINICAL ASSESSMENT AND PSYCHOPATHOLOGY</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
<tr>
<td>204</td>
<td>DISSERTATION/PROJECT</td>
<td>70</td>
<td>30</td>
<td>100</td>
<td>45% in CIA 45% in ESE</td>
</tr>
</tbody>
</table>
To
The Deputy, Registrar,
Patna University, Patna

Subject: Revised check-list.

Sir,
With reference to your letter No-Acad/ 8704 dated 27.08.2019. I am herewith enclosing the required information in the prescribed format.

Yours sincerely

(Dr. Priyadarshini Narain)
Director
Institute of Psychological Research & Service, Patna University

Dated: 24/07/2019

[Signature]

[Signature]

[Signature]