



# GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800022

Letter No.-BSU(Meeting)-49/2018- /GS(I), Dated-

From,  
Bijay Kumar  
Joint Secretary

To,  
The Vice-Chancellor  
The Registrar  
All Universities of Bihar.  
(Except BAU, Sabour/ BASU, Patna)

Sub.- Regarding co ordination with the officers of the Chancellor's Secretariat in providing stock of progress/ updates on regular basis in the context of various tasks assigned to them.

Sir,

With respect to the subject mentioned above, I am directed to inform you that as desired by H.E. the Governor-cum-Chancellor all Universities of Bihar have been directed to expedite their initiatives on various tasks assigned to them from time to time. While progress of their initiatives are being monitored in course of meetings conducted along with the Universities officials, it is felt imperative that progress of the University be monitored routinely in the Chancellor's Secretariat on a weekly basis as well.

Accordingly, officers of the Chancellor's Secretariat in **column 3** have been assigned tasks for monitoring the different initiatives mentioned in **column 2** against their respective names in the table given below.

| Sl.No | Monitorable Tasks  | Name of the Officers in charge                  |
|-------|--|---|
| 1     | 2  | 3   |
| 1     | Implementation of UMIS   | Shri Bijay Kumar<br>Joint Secretary             |
| 2     | Biometric Attendance Analysis  | Shri Bijay Kumar<br>Joint Secretary             |
| 3     | Examination Calendar adherence   | Shri Bijay Kumar<br>Joint Secretary             |
| 4     | Implementation of HEd Post/ B.Ed Post  | Shri Sanjay Kumar<br>OSD(ESSt.)                 |
| 5     | SWAYAM & other digital initiatives   | Shri Sanjay Kumar<br>OSD(ESSt.)                 |
| 6     | Guest Faculty-domain expertise   | Shri Sanjay Kumar<br>OSD(ESSt.)                 |
| 7     | Preparation of Blue Print for Higher Education.  | Shri Ahmad Mahmood<br>OSD(Univ.)                |
| 8     | NAAC Accreditation progress  | Shri Ahmad Mahmood<br>OSD(Univ.)                |
| 9     | Resource tapping from UGC, ICSSR etc   | Shri Bhairav Nath Singh<br>University Inspector |
| 10    | Expenditure status of Education department sanctions made during 2018-19.  | Shri Bhairav Nath Singh<br>University Inspector |
| 11    | Inspection of Colleges & their follow up.  | Shri R.A. Rizwi<br>Section Officer              |
| 12    | Har Parisar Hara Parisar-Preparation & Execution of Action Plan for 2019 (Plantation, Swachhta & Solar Power etc.) | Shri Shahid Athar<br>Section Officer(Univ.)     |
| 13    | Adoption of Villages by Universities   | Shri Shahid Athar<br>Section Officer(Univ.)     |
| 14    | Status about submission of proposal for "Khelo India"  | Shri Shahid Athar<br>Section Officer(Univ.)     |
| 15    | Sports/ Culture Calendar for 2019- Eklavya/<br>Tarang  | Shri Shahid Athar<br>Section Officer(Univ.)     |
| 16    | Pension Adalat effectiveness review  | Shri Shahid Athar<br>Section Officer(Univ.)     |



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You are, therefore, requested to co ordinate with the officials of this Secretariat for providing updates regarding aforesaid tasks whenever required in the prescribed format.

It is also expected to maintain and update Excel sheets detailing University/ College-wise progress pertaining to the concerned tasks. Therefore it is requested to provide inputs to Shri Bijay Kumar, T.D. NIC, Raj Bhavan, Patna on UMIS/ H.Ed Post, B.Ed Post, Biometric Attendance analysis, NAAC Accreditation and other digital initiatives as mentioned in Column 2 above on a regular basis.

Yours faithfully,

Sd/-

(Bijay Kumar)

Joint Secretary

Memo No.- BSU(meeting)-49/2018- 1261 /GS(I),

Dated- 24-04-2019

Copy forwarded to Concerned Officers/ T.D NIC for uploading on the website of Raj Bhawan/ PSG/ PPS to Principal Secretary/ PRO/ Guard File for information and necessary action.

  
Joint Secretary

Atanksha