Proceedings of the meeting of officers of Magadh University, Bodhgaya, under the Chairmanship of Hon'ble Chancellor held on 27.05.2019 at 11.30 PM at Raj Bhavan, Patna.

Present - As per Annexure

A meeting of all the officers of Magadh University, Bodhgaya was convened under the Chairmanship of Hon'ble Chancellor on 27.05.2019 at Raj Bhavan, Patna. Principal Secretary to Hon'ble Chancellor welcomed acting Vice-Chancellor and all the participants on behalf of Hon'ble Chancellor. He stressed on following points;

I. Adoption of online system for distribution / delivery of degree, marks-sheet and migration certificates.

II. Rectification and removal of shortcomings in the functioning of University.

III. Bringing about transparency in the functioning of the University.

IV. Adoption of UMIS and online admission system from the current academic session.

V. Timely payment of retiral dues, including Leave Encashment, regular conduct of Pension Adalat and timely issue of 'No Dues' Certificate.

VI. Submission of IIQA of 08 Constituent colleges and SSR of all remaining colleges within time limit for NAAC accreditation.

VII. Disposal of remanded cases from Raj Bhavan.

VIII. Recruitment of 448 Guest Faculty on vacant sanctioned post to overcome shortage of teachers in a time-bound and rule-bound manner.
IX. Monitoring of attendance of teachers on the basis of Biometric Attendance System.

After the initial remarks of Principal Secretary, Hon'ble Chancellor in his Presidential address stressed on the following shortcomings of the University;

I. Hon'ble Chancellor expressed great displeasure to the University for not submitting affiliation cases to the State Government within the time limit set by the Hon'ble Patna High Court, and Chancellor’s Secretariat.

II. Hon'ble Chancellor directed Vice-Chancellor to transfer those staffs from Certificate section who have spent more than three years in the section. He instructed Vice-Chancellor to distribute all the pending certificates within a week.

III. He directed Vice-Chancellor to ensure submission of online application form and distribution of certificate from 1st June, 2019.

IV. Hon'ble Chancellor enquired from Vice-Chancellor as to why no legal action was initiated against the officers who were responsible for submitting incorrect and misleading report about the affiliation of Siya Balmiki Evening College, Nawada, despite the order of Hon'ble Patna High Court.

V. University had failed to appoint 448 Guest Faculty against vacant sanctioned post of the teachers, which was causing great academic loss to the students.
VI. Institutional Information for Quality Assessment (IIQA) and Self Study Report (SSR) of eight Constituent colleges was not yet been submitted for NAAC accreditation. He directed Vice-Chancellor to take appropriate disciplinary action against the Principals and persons responsible for not submitting IIQA and SSR despite repeated instructions and guidance from Chancellor’s Secretariat.

VII. Hon’ble Chancellor directed Vice-Chancellor to take immediate steps for implementation of UMIS and ensure adoption of online admission process in all Undergraduate and Post-graduate courses from the current Academic session.

VIII. Hon’ble Chancellor, during the review found the working of Inspector of Colleges (Arts & Commerce), CCDC, Controller of Examination and DSW quite unsatisfactory. He directed to overhaul the entire administrative set-up of the University, so that the University may function in a transparent manner.

After the address of Hon’ble Chancellor, Agenda-wise, following points were discussed:

1. **Status of Certificate distribution**: Principal Secretary to Hon’ble Chancellor stated that pending degrees should be distributed by 5th June, 2019 and from 1st June, 2019 online submission of application and degrees distribution should be adopted. Submission of manual application form for distribution of degrees must be avoided. Clerks posted for more than three years in certification section should be transferred.
2. **Adoption of UMIS / Online Admission System:** Vice-Chancellor, Magadh University, Bodhgaya had informed that from 28.05.2019 admission process under UMIS would be started but it transpired that payment gateway have not yet been finalized. He informed that UMIS was an integrated package and it should be implemented in totality.

University was requested to submit clarification for not implementing UMIS, until now.

3. **Status of Pending Examination:** It was found that examination of 2017-20 Under-graduate course and 2016-18 & 2017-19 of Post-graduate course were behind schedule. University was requested to ensure that all pending examination were completed by September, 2019. It was also decided that the examination of 2018-21 Under-graduate course and 2018-20 Post-graduate course should be conducted timely and these exams should not be allowed to be delayed.

4. **Status of pending Ph.D. Thesis:** It was found that Ph.D. degrees were not being awarded despite the submission of thesis, for years. It was resolved to change Examiner / External, if they failed to submit their report within a month.

University should try to award Ph.D. degrees within 3 months time, as per norm.

5. **Status of recruitment of Guest Faculty:** A total of 448 vacant sanctioned post of teacher was to be filled up. To overcome the shortage of teacher, University was requested to complete the process of recruitment and engagement of Guest Faculty as per the requirement.
6. **NAAC accreditation of colleges:** It was found that 8 colleges of the University, i.e., AM College, Gaya, ANS College, Nabiagar, Daudnagar College, KLS College, Nawada, RNW College, Nawada, SD College, Kaler, SN Sinha College, Jehanabad and TS Colleges Hisua, have neither submitted IIQA nor SSR for NAAC accreditation. **It was resolved to initiate appropriate disciplinary action against the persons / officials responsible for not submitting IIQA and SSR within time limit.**

7. **Monitoring of Biometric Attendance System:** The report of the University suggested that two Post-graduate departments have not yet installed Biometric Attendance System.

   It was resolved to submit Action Taken Report against those teachers or non-teaching staffs who have zero attendance during the last three months and who were found absent unauthorized.

   University was also requested to take action against those who have damaged Biometric Attendance machine.

8. **Uploading of photographs of B.Ed. colleges on B.Ed. post:** Four colleges out of 48 B.Ed. colleges of the University have failed to upload photographs on B.Ed. post. It was requested to take appropriate disciplinary action against the defaulting colleges.

9. **Status of functioning of H.Ed. post and other issues:** Out of 19 Constituent colleges, Master Data of only 5 colleges have been uploaded. University was requested to ensure upload of Master Data of remaining Constituent colleges on H.Ed. Post, within a fortnight.
10. **Miscellaneous**

A. University was requested to observe World Environment Day on 5th June, 2019 and submit report about plantation of tree.

B. University was requested to observe World Yoga Day on 21st June, 2019 and submit report about it.

C. University was requested to submit Utilization Certificate to State Government for fund received for conduct of TARANG & EKLAVYA, Upgradation of Libraries, Laboratories and for implementation of UMIS.

The meeting ended with a vote of thanks.

Sd/-

(Vivek Kumar Singh)
Principal Secretary to Governor-cum-Chancellor, Universities of Bihar

Memo No: MU(Meeting)-30/2019/1701 Dated: 31/05/2019

Copy forwarded to:

I. The Vice-Chancellor, Magadh University, Bodhgaya / Registrar and all officers of Magadh University, Bodhgaya.

II. All the Vice-Chancellor / Pro-Vice-Chancellor / Registrars of Universities of Bihar.

III. Concerned officers of Governor's Secretariat, Patna / Shri Bijay Kumar, Tech. Director, NIC for uploading on the website of the Raj Bhavan, Patna / Guard file for record.

Principal Secretary to Governor-cum-Chancellor, Universities of Bihar

/30/5/19