



Email

GOVERNOR'S SECRETARY, BIHAR

RAJ BHAVAN, PATNA-800022

Letter No. BSU-43/2016- 1198 /GS(I),
From,

Dated-01-07-2016

Dr. E.L.S.N. Bala Prasad
Principal Secretary to H.E.
Governor of Bihar.

To,

All Vice-Chancellors
All Pro-Vice-Chancellors
All Registrars

Sub:-Attendance of faculty members in the University/ Colleges.

Sir,

Attendance of faculty members in Universities/Colleges has been a matter of serious concern. As per the Statute issued with the approval of Chancellor vide letter no. BSU-8/2005-1632/GS (I) dated 29 June, 2005 it should be necessary for the teacher to be available for at least 5 hours every day in the University/ College. It also states that the workload of the teacher in full employment should not be less than 40 hours a week for 30 working weeks (180 teaching days).

Hon'ble Chancellor had directed Vice-Chancellors of Universities in the meeting held on 18 January, 2016 to maintain the prescribed standard of attendance of faculty members. He reiterated the same in meeting of Vice Chancellors held recently on 14.05.2015.

Vice-Chancellors are, accordingly, required to ensure attendance of faculty Members at least five hours every day in University/ College in at least 180 days in a year.

It was also decided in the meeting that every working day, Universities have to bring to the notice of Hon'ble Chancellors Secretariat and Department of Education, Government of Bihar details about unauthorised absence of faculty members.

The University is therefore, directed to send a fax on a daily basis about faculty members absent without permission to the Governor's Secretariat and Department of Education, Government of Bihar. Registrar of every University are expected to send the daily fax by 3 pm of every working day.

Yours Sincerely,



(Dr. E.L.S.N. Bala Prasad)
Principal Secretary to H.E.
Governor of Bihar.