From,
Ahmad Mahmood
Officer on Special Duty (Univ.)

To,
The Registrar
All the Universities of Bihar
(Except RAU, Pusa and BAU, Sabour)

Sub:- Meeting of the Registrars' of the Universities of Bihar scheduled on 29.11.2016 at 11:00 A.M in Raj Bhavan, Patna.

Sir,

With reference to the subject noted above, I am directed to inform that a meeting of the Registrars' of the Universities of Bihar is scheduled on 29.11.2016 at 11:00 A.M in Raj Bhavan, Patna. Copy of the Agenda item is enclosed herewith for ready reference.

You are requested to submit report positively by 21.11.2016 as per agenda. Kindly make it convenient to attend the aforesaid meeting positively.

Encl.- As above.

Yours faithfully,

[Signature]

(Ahmad Mahmood)
Officer on Special Duty(Univ.)
1. B.Ed – Details about
   - Status of implementation of Hon'ble High Court order dated 27.10.2016 on analogous petitions of different B.Ed Colleges.
   - Compliance of last meeting's direction to obtain EPF details of all faculty members in B.Ed institutions as well as other directions.
   - Details of inspections of B.Ed Colleges done.
   - Admission to B.Ed/M.Ed in University's Department or constituent Colleges.
   Total seats and position of admission

<table>
<thead>
<tr>
<th>Total No. of Govt. B.Ed. Colleges</th>
<th>Total no. of Seats</th>
<th>Total no. admitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-17</td>
<td></td>
<td>2015-17</td>
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<tr>
<td>2016-18</td>
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<td>2016-18</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Total No. of Private B.Ed. Colleges</th>
<th>Total no. of Seats</th>
<th>Total no. admitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-17</td>
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<td>2015-17</td>
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<tr>
<td>2016-18</td>
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<td>2016-18</td>
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</tbody>
</table>

2. Complete details of Courses being run in University or Colleges, without Chancellor's approval.
   - Status of publication of advertisement in newspapers and University website regarding approval of lists of courses.
   - Status of submission of list of Courses discontinued/withdrawn by University which were not approved by Hon'ble Chancellor/competent Authorities.

   - Timely submission.
   - Action against faculty reported as absent. Status of submission of fortnightly report
   - Steps to verify reports of Colleges & Departments.
   - Other measures.

4. Updation of Accounts + Audit.
   - Years of Accounts Completed.
   - Years of Accounts in Progress.
   - Steps for conduct of Audit.
   - Status of Submission of last page of cash-book.

   - Please bring copy of Cell's formation order.
   - Please submit details of meetings held and number of petitions disposed.
   - Status of Retiral dues in following format.
6. Regular conduct of Syndicate, Senate, Academic Councils and other Committees. Status of submission of calendar in advance, for meetings of Syndicate, Senate and Academic Council.
   - Provide details of the Calendar in advance for such meetings.

7. (a) NAAC accreditation – Details required in the following format

<table>
<thead>
<tr>
<th>Total No. of Colleges</th>
<th>No. of Colleges where NAAC accreditation done</th>
<th>Proposed date to complete NAAC accreditation in remaining colleges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constituent Affiliated</td>
<td>Constituent Affiliated</td>
<td>Constituent Affiliated</td>
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</tbody>
</table>

(b) Institution – wise (University or College) list of activities undertaken in preparation for NAAC inspection and the cost involved in each of them.

8. Status of Utilization Certificates Submission for all funds from
   - State Government.
   - UGC.


10. Status of Academic Calendar.
    - Admissions (UG level)

<table>
<thead>
<tr>
<th>Session</th>
<th>Proposed date of admission</th>
<th>Actual date of admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-18</td>
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<tr>
<td>2016-19</td>
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</tbody>
</table>

- Exams and results

<table>
<thead>
<tr>
<th>Session</th>
<th>Proposed dates of exam</th>
<th>Actual dates of exam</th>
<th>Proposed date of publication of result</th>
<th>Actual date of publication of result</th>
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</thead>
<tbody>
<tr>
<td>2015-18</td>
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<td>2016-19</td>
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Convocations – Date of last convocation and years upto which Degrees have been distributed

Under Graduate -
Post Graduate -

11. Extra – Curricular Activities of University in
   - Adoption of Villages
   - NCC
   - NSS
   - Others / Blood Donation, afforestation, Wi-fi Connectivity, Solar Electrification.

12. Miscellaneous.