Letter No. NOU (Regulation)-03/2015-/GS(I), Dated-

From,

A.L. Srivastava
Officer on Special Duty.(Jndl)

To,

The Vice Chancellor
Nalanda Open University,
Patna.

Sub:- Regarding approval of Ordinance and Regulations of One Year Post Graduate Diploma Course through Distance Mode in Human Resource Management.

Sir,

I am directed to invite a reference to the University’s letter no. NOU/RE/794, dated 18.09.2015 on the subject noted above and to inform that Hon’ble Chancellor after due consideration of the proposal for approval of Admission Ordinance and Regulations of One Year Post Graduate Diploma Course through Distance Mode in Human Resource Management of the University, advice of the Advisory Committee and in exercise of the power vested in him under Section 31(2) and 32(2) (ii) of the Nalanda Open University Act,1995 as amended up to date, has been pleased to approve the Admission Ordinance and Regulations of One Year Post Graduate Diploma Course through Distance Mode in Human Resource Management from the session 2015-16 onwards with the condition that University obtain the approval of State Government for the number of seats before starting the course.

Further necessary action may kindly be taken accordingly.

Yours faithfully,

Sd/-
(A.L. Srivastava)
Officer on Special Duty(Jndl)

Memo No. NOU (Regulation)-03/2015-/GS(I), Dated-

Copy of approved Admission Ordinance and Regulations of One Year Post Graduate Diploma Course through Distance Mode in Human Resource Management forwarded to the Principal Secretary, Education Department, Govt. of Bihar for information and necessary action.

Encl.: As above

Sd/-
(A.L. Srivastava)
Officer on Special Duty. (Jndl)

Memo No. NOU (Regulation)-03/2015-15 /GS(I), Dated-04-01-2016

Copy of approved Admission Ordinance and Regulations of One Year Post Graduate Diploma Course through Distance Mode in Human Resource Management forwarded to Scientist-D, In-Charge Computer Cell, Raj Bhavan, Patna for uploading on the website of Raj Bhavan/Guard File of Regulations and Ordinance of Magadh University, Bodh Gaya.

Encl.: As above
NALANDA OPEN UNIVERSITY, PATNA
Ordinance for Admission in Post Graduate Diploma in
Human Recourse Management
(One Year Post Graduate Diploma Course through Distance Mode of Education)

1. Short Title and Commencement:
This Ordinance may be called "Ordinance for admission in Post Graduate Diploma in
Human Resource Management of Nalanda Open University." It shall come into effect from
the session 2015-16 onwards.

2. Eligibility for Admission to P.G.Diploma in Human Resource Management Programme/
Course:
For admission to Post Graduate Diploma in Human Resource Management of Nalanda Open
University, a candidate must have passed the Bachelor examination from a recognized
University.

3. Duration of the Course:
Post Graduate Diploma in Human Resource Management Programme of Nalanda Open
University shall be of one year duration.

4. Invitation of Applications and Admission to Post Graduate Diploma in Human
Resource Management Programme:
(a) For admission to Post Graduate Diploma in Human Resource Management
Programme, the University shall invite applications from prospective candidates
each year through advertisement in newspapers.
(b) The students will be admitted on "first come first admitted basis", but, if necessary,
the University may hold pre-admission test to screen eligible candidates for
admission to Post Graduate Diploma in Human Resource Management Programme.
(c) No applicant shall be admitted to Post Graduate Diploma in Human Resource
Management Programme, whose admission, in the opinion of the Vice Chancellor,
may not be conducive to the interest of the University.
(d) No applicant shall be admitted, who has not applied for admission in time, or who,
on being selected for admission, does not deposit his/her fee etc. within the specified
time, except where the delay has been condoned by the Vice Chancellor.
(e) No student shall be permitted to be registered simultaneously in more than one
programme of the University.

5. Reservation in Admission:
All admissions shall be subject to the reservation policy of the State Government as
applicable in case of higher educational institutions.

6. Structure of Post Graduate Diploma in Human Resource Management Programme:
Post Graduate Diploma in Human Resource Management shall consist of six papers in all or
any other number to be determined by the university in consultation with its Academic
Council. Programme content of each paper shall be worked out separately to be included in
the Regulations of this course.

7. Medium and Mode of Instruction:
(a) Medium of instruction for the course shall be in English or Hindi only.
(b) Mode of instruction shall comprise of printed Self Learning Material in English/
Hindi, holding of counselling classes, evaluation of response sheets, etc
NALANDA OPEN UNIVERSITY, PATNA
Regulations For Post Graduate Diploma in Human Resource Management
(One Year Post Graduate Diploma Course through Distance Mode of Education)

1. Short Title and Commencement:
These regulations may be called "Regulations for Post Graduate Diploma in Human Resource Management" of Nalanda Open University. They shall come into force with effect the session 2015-16 onwards.

2. Structure of Post Graduate Diploma in Human Resource Management:
Post Graduate Diploma in Human Resource Management shall consist of six papers in all or any other number to be determined by the university in consultation with its Academic Council.

3. Distribution of Marks Between Different Papers:
Distribution of marks between six papers of the programme shall be as follows:

<table>
<thead>
<tr>
<th>Paper No.</th>
<th>Title of the paper</th>
<th>Full Marks</th>
<th>Distribution of Marks Between Theory and Assignment</th>
<th>Minimum Marks required to pass the examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Human Resource Management</td>
<td>100</td>
<td>Theory: 80; Assignment: 20</td>
<td>33</td>
</tr>
<tr>
<td>2</td>
<td>Human Resource Development &amp; Training</td>
<td>100</td>
<td>Theory: 80; Assignment: 20</td>
<td>33</td>
</tr>
<tr>
<td>3</td>
<td>Human Resource Planning</td>
<td>100</td>
<td>Theory: 80; Assignment: 20</td>
<td>33</td>
</tr>
<tr>
<td>4</td>
<td>Industrial Relations &amp; Labour Laws</td>
<td>100</td>
<td>Theory: 80; Assignment: 20</td>
<td>33</td>
</tr>
<tr>
<td>5</td>
<td>Industrial and Labour Economics</td>
<td>100</td>
<td>Theory: 80; Assignment: 20</td>
<td>33</td>
</tr>
<tr>
<td>6</td>
<td>Organisational Behaviour and Dynamics</td>
<td>100</td>
<td>Theory: 80; Assignment: 20</td>
<td>33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>600</strong></td>
<td><strong>480</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

4. Conduct of Examinations:
(a) At the end of the academic session the enrolled students will be examined in all six papers. Date for conduct of examinations will be notified by the University separately each year in advance. University, however, reserves the right to conduct examinations as per any other altered structure as per requirement of emerging advancement of new knowledge in this area after obtaining approval of its Academic Council.
(b) Each paper shall carry 100 marks; divided between theory and assignment components.
(c) Each theory paper will be of three hours duration. The home assignment, wherever prescribed, will be written by the student in his/her own handwriting and submitted in each paper for evaluation at the time the term end theoretical examination is being held in the concerned paper.