

PATNA UNIVERSITY

ORDINANCE FOR ONE YEAR POST GRADUATE DIPLOMA PROGRAMME IN HUMAN RESOURCES DEVELOPMENT UNDER SEMESTER SYSTEM IN PATNA UNIVERSITY

Preamble

All Post Graduate Diploma Programmes under the faculty of Humanities/ Social Science/ Science/ Commerce commencing from the academic session 2018 henceforth shall have two semesters. The PGD programme shall consist of 08 papers spread over two semesters consisting of **theory as well as practical/ field work/ internship** etc. These programmes will run under self-financing scheme.

1. Ordinance for Admission :

The number of seats **50(fifty)**

Eligibility for Admission :

The minimum qualification for admission in this course is Bachelor degree with 55% marks Social Sciences, Commerce, Humanities, Science, B. Tech, B.E., Managers, Executives, and Administrators holding substantive appointments in governmental departments, semi-governmental and non- governmental organizations are also eligible for admission.

Mode of Admission :

The selection for this course shall be made on the basis of (a) Academic Qualification (70 marks) and (b) Interview (30 marks)

1. The Programme Structure:

The PGD programme shall consist of two semesters having 08 courses/ papers each carrying 100 marks. There shall be four courses/ papers in first semester and four courses/papers in second semester. The entire curriculum shall be of 800 marks taken together. The details of credits for individual components and individual courses are given in Table.1.

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SEMESTER II	C- 4	Practical/ Dissertati on / FW/ Internship	Dissertation	100	50	50	45% in CIA 45% in ESE
	C- 5	Theory	Organisational Behaviour	100	30	70	45% in CIA 45% in ESE
	C- 6	Theory	Research Methodology and Statistics	100	30	70	45% in CIA 45% in ESE
	C- 7	Theory	Industrial relations	100	30	70	45% in CIA 45% in ESE
	C- 8	Practical/ Dissertati on / FW/ Internship	Field work	100	50	50	45% in CIA 45% in ESE

3. Fee Structure

The Fee Structure for the for the Post Graduate Diploma (Human Resources Development) Self financing in the faculty of Social Sciences for two semesters shall be as mentioned in table. 2. However the fee for both semesters shall have to be paid at the time of admission.

FEE STRUCTURE

Post Graduate Diploma Programme in Human Resource Development (PGD HRD)

A. Fee charges at the time of applying	Rs.
Application Form	500.00
B. Fee charges at the time of admission	
1. Admission Fee	500.00
2. Tuition Fee	4500.00
3. Library Fee	250.00
4. Establishment & Development/Miscellaneous Fee etc.	1500.00
5. Travelling expense for project work	2250.00
Total Fee	9000.00

C. Examination Fee – As per university rules to be charged and to be collected by the examination department of the university.

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- D. Other rules and fee amount charges to be made from time to time as per university rules, all other rules also to be modified from time to time as per university rules.

PATNA UNIVERSITY

Regulations for Examination of Post Graduate Diploma Programme Human Resources Development in the faculty of Social Science under Semester System, Patna University

1. General

- 1.1 These regulations shall be called the "Regulations of Examination" for PGD (Humanities/Social Science/ Science/ Commerce).
- 1.2 These regulations shall come into force from the academic year 2018-2019.

2. Programme of Study

- 2.1 The University shall offer Post Graduate Diploma Programme in the following subject in the Faculty of Social Science
Human Resources Development
- 2.2 The durations of PGD (Semester System) programme shall be of two semesters spreading over one academic year. Each semester shall be of ninety teaching days.
- 2.3 Each academic session shall consist of two semesters – I and II:
Semester I from July to December and II from January to June.
- 2.4 The PGD (Semester System) programme shall consist of 08 courses/ papers spread over two semesters. There shall be four courses/ papers in first semester and four courses/ papers in second semester carrying 100 marks in each course/paper. The entire curriculum shall be of 800 marks taken together and the class shall be awarded on the performance of the candidate on 08 papers taken together having an aggregate of 800 marks.
- 2.5 The distribution of papers like theory, practical, field work, project, internship, dissertation etc. with number of credits is specified in each subject in the course structure of the subject concerned of the department.
- 2.6 The term 'credit' means weightage given to a course in relation with the instructional hours assigned to it. One credit will generally consist of ten hours of instruction. The PGD programme shall be of forty credits divided as 20 credit in first semester and 20 credit in second semester. The number of credit for each paper of the PGD programme shall be specified in the course structure of the subject concerned.

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Table. 1. Description of papers for Post graduate Diploma Programme in Human Resources Development the faculty of Social Science under Semester System.

Semester	Course/ Paper Code	Nature of Course/ Paper	Marks	Marks of CIA	Marks of ESE	Passing criterion	Qualifying Criterion
SEMESTER I	CC- 1	Human Resources Development	100	30	70	45% in CIA 45% in ESE	Marks decide class/ CGPA
	CC- 2	Principles of Management	100	30	70	45% in CIA 45% in ESE	Marks decide class/ CGPA
	CC- 3	Applied HRD and Organisation Development	100	30	70	45% in CIA 45% in ESE	Marks decide class/ CGPA
	CC- 4	Dissertation	100	50	50	45% in CIA 45% in ESE	Marks decide class/ CGPA
SEMESTER II	CC- 5	Organisational Behaviour	100	30	70	45% in CIA 45% in ESE	Marks decide class/ CGPA
	CC- 6	Research Methodology and Statistics	100	30	70	45% in CIA 45% in ESE	Marks decide class/ CGPA
	CC- 7	Industrial relations	100	30	70	45% in CIA 45% in ESE	Marks decide class/ CGPA
	CC- 8	Field work	100	50	50	45% in CIA 45% in ESE	Marks decide class/ CGPA

3. Evaluation of Performance Under Semester System

- 3.1 The performance of a student in each course will be assessed on the basis of a Continuous Internal Assessment (CIA) of 30 marks and the End of Semester Examination (ESE) consisting of 70 marks.
- 3.2 The components of C.I.A. are follows :
- | | |
|--|-------------------|
| (i) Two mid-semester written tests of one hour duration each | = 15 Marks |
| (ii) Seminar/Quiz | = 05 Marks |
| (iii) Assignment | = 05 Marks |
| (iv) Punctuality and conduct | = 05 Marks |
| Total | = 30 Marks |
- 3.3 The concerned teacher of the course/paper shall be responsible for conducting the mid-semester tests and other components of the CIA.
- 3.4 The ESE will be written examination of 3-hours duration conducted by the University.
- 3.5 The evaluation of dissertation/ field work, will also be based on CIA and an end-semester practical examination/viva voce
- 3.6 All such examination shall be as per the provisions of examination board and moderation board of the Patna University.

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31-10-18

