Letter No.-BU(Regulation)-59/2018- /GS(I),

Dated-

From,

R.V.S. Parmar,
Law Officer-cum-Incharge OSD(J)

To,

The Registrar,
B.R.A Bihar University,
Muzaffarpur.

Sub:- Regarding approval of the Ordinance and Regulations of B.Voc. Course in Accounts and Taxation, Information Technology and Yoga under NSQF Programme of UGC in B.R.A. Bihar University, Muzaffarpur.

Sir,

I am directed to invite a reference to the University's Letter No.- B/698(B), dated 03-04-2019 and letter no.B/1655 dated 31-08-2019 on the subject mentioned above and to inform that the Hon'ble Chancellor after due consideration of the proposal of the University and advice of the Advisory Committee and in exercise of the powers vested in him u/s 38(2) and 39(2)(ii) of Bihar State University Act, 1976 as amended up to date, has been pleased to approve the Ordinance and Regulations of B.Voc. Course in Accounts and Taxation, Information Technology and Yoga under NSQF Programme of UGC in B.R.A. Bihar University, Muzaffarpur (copy enclosed) with the condition to seek the approval of the proposed number of seats in respective courses from the State Government before starting the Courses.

Further necessary action may kindly be taken accordingly.

Yours faithfully,

Sd/-

(R.V.S. Parmar)
Law Officer-cum-Incharge OSD(J)

Memo No.- BU(Regulation)-59/2018- /GS(I),

Dated-

Copy alongwith copy of Ordinance and Regulations of B.Voc. Course in Accounts and Taxation, Information Technology and Yoga under NSQF Programme of UGC in B.R.A. Bihar University, Muzaffarpur forwarded to the Principal Secretary, Education Department, Govt. of Bihar for information and necessary action.

Encl.-As above.

Sd/-

Law Officer-cum-Incharge OSD(J)

Memo No.- BU(Regulation)-59/2018-3348 /GS(I),

Dated- 29/11/2019

Copy alongwith copy of Ordinance and Regulations of B.Voc. Course in Accounts and Taxation, Information Technology and Yoga under NSQF Programme of UGC in B.R.A. Bihar University, Muzaffarpur forwarded to Scientist-D, In-Charge Computer Cell, Raj Bhavan, Patna for uploading on the website of Raj Bhavan/ Custodian guard File for record.

Encl.-As above.

Sd/-

Law Officer-cum-Incharge OSD(J)
To
Shri P.C. Chaudhary
O.S.D. (Judicial)
Governor's Secretariat
Raj Bhawan, Patna.

29.4.2019

Sub:- Regarding approval of draft Ordinance and Regulations of B.Voc. courses in Accounting and Taxation, Information Technology and Yoga under National Skill Qualification Framework (NSQF) of U.G.C.

Sir,

I have to inform you that the draft ordinance and regulations of B.Voc. courses in Accounting and Taxation, Information Technology and Yoga under National Skill Qualification Framework (NSQF) of U.G.C. which was submitted for the kind assent of the Hon'ble chancellor is being again placed after minor changes in the light of the discussions held in the meeting of the University Advisory Committee dt. 26.03.2019 which was attended by the Principal, L.N. College, Bhagwanpur, C.C.D.C. and Dr. A.K. Srivastava, Dean Faculty of Science.

I, therefore, request you to kindly place the revised draft Ordinance & Regulations before the Hon'ble Chancellor for his kind assent and communicate it at the earliest.

Encl: As Above.

Yours faithfully,

Registrar
B.R.A. BIHAR UNIVERSITY
MUZAFFARPUR

B.Voc. COURSE IN ACCOUNTING & TAXATION,
INFORMATION TECHNOLOGY (IT)
&
YOGA
UNDER NSQF PROGRAMME OF UGC

REGULATION & ORDINANCE

For the Submission to:
Hon’ble Chancellor
Bihar

[Signature]
15.11.19
B.R.A. Bihar University, Muzaffarpur

Regulation of 3 year (Six Semester) B.Voc. Degree Programme under C.B.C.S.

PREAMBLE

The University Grants Commission (UGC) has initiated several measures to bring equity, efficiency and excellence in the Higher Education System of the country. The important measures taken to enhance academic standards and quality in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation systems, besides governance and other matters in order to improve skills development and employability. The present courses B.Voc. Degree/Advance Diploma/Diploma in IT (Information Technology), Yoga, Accounting and Taxation are designed to acquaint the learners to the current skills in their fields so as they could serve the society in better manner.

However, due to lot of diversity in the system of higher education, there are multiple approaches followed by universities towards examination, evaluation and grading system. While the HEIs have been provided the flexibility and freedom in designing the examination and evaluation methods that best fits the curriculum, syllabi and teaching–learning methods, a sensible system such as C.B.C.S system has been devised for awarding the grades based on the performance of students.

This will facilitate students mobility across institutions within and across countries and also enable potential employers to assess the performance of students.

1. General

a. These REGULATIONS shall be called the ‘Regulations of Examinations’ for B.Voc. Degree/Advance Diploma/Diploma in IT (Information Technology), Yoga, Accounting and Taxation degree courses to be applicable in B.R.A. Bihar University, Muzaffarpur.

b. These regulations shall be effective from the academic session 2018-19.

c. The administrative and financial management of the course shall be followed strictly as per UGC rules and regulations.
2. The Subjects:
The B.Voc. Degree/Advance Diploma/Diploma shall be offered in the following

a. IT (Information Technology)
b. Yoga
c. Accounting and Taxation

3. Outline of the Choice Based Credit System (CBCS) for B.Voc. Degree/Advance Diploma/Diploma Course

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student’s performance in examinations, the UGC has formulated the guidelines to be followed.

Credit refers to a unit by which the course work is measured. It determines the number of hours of instruction required per week. One credit is equivalent to one hour of lecture (lecture or tutorial) or two hours of practical/field work per week.

The total minimum credits, required for completing a B.Voc. Degree/Advance Diploma/Diploma Course is 180/120/60. The details of credits for individual component and individual course are given:

a. **Skill Development component (60% of the total credit):** This component has core course (C.C) and Discipline Elective Course (DEC).

b. **General Education Component (40% of the total credit):** This component has Ability Enhancement Compulsory Course (AECC), AEEC (Ability Enhancement Elective Course), Generic Elective (GE) and General Competence (GC) courses. Natures of these courses are defined bellow:

I. **Core Course (CC):** A course which should compulsorily be studied by a candidate as a core requirement on the basis of subject of B.Voc. Degree/Advance Diploma/Diploma is termed as a core courses.
II. DEC (Discipline Elective Courses): It will be elective course opted by the
student out of the various courses prescribed and related to specific skill
development component.

III. AECC (Ability Enhancement Compulsory Course): The Ability
Enhancement Compulsory Course / AECC are the courses based upon the
content that leads to the skill enhancement.

IV. AEEC (Ability Enhancement Elective Course): Several courses will run as
Ability Enhancement Elective Course and students have to opt from among
them.

V. Generic Elective (GE): An elective course chosen generally from an
unrelated discipline/subject, with an intension to seek exposure is called a
generic elective.

VI. General Competence (GC): The course shall be aimed to develop social,
ethical and business responsibility of learner. It shall be compulsory for all.

4. Programme of Study:

I. The University shall offer B.Voc. Degree/Advance Diploma/Diploma in IT
(Information Technology), Yoga, Accounting and Taxation.

II. The durations of B.Voc. Degree/Advance Diploma/Diploma (semester
system) in IT (Information Technology), Yoga, Accounting and Taxation
course shall be six semesters/ four semester/ two semester spread over
three/two/one academic years. Each semester shall be of ninety teaching
days (15 weeks).

III. Each academic session shall consist of two semesters, Semesters I,III and
V: from July to December and Semesters II,IV and VI: from January to
June.

The structures of the courses with assigned credits are given in tables:
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Type</th>
<th>Course Code</th>
<th>Credit</th>
<th>Evaluation Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>B.Voc.(IT)</td>
<td>B.Voc.(Yoga)</td>
<td>B.Voc.(Accounting &amp; Taxation)</td>
</tr>
<tr>
<td>1</td>
<td>Core Paper 1</td>
<td>BVITC101</td>
<td>BVYC101</td>
<td>BVAC101</td>
</tr>
<tr>
<td>2</td>
<td>Core Paper 2</td>
<td>BVITC102</td>
<td>BVYC102</td>
<td>BVAC102</td>
</tr>
<tr>
<td>3</td>
<td>Core Paper Practical 1</td>
<td>BVITCP101</td>
<td>BVYCP101</td>
<td>BVACP101</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. General Education Component</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
</tr>
<tr>
<td>5</td>
</tr>
</tbody>
</table>

**Semester-I**

- **Note:** The students have to select any one of the following courses as Generic Elective. The syllabus of Generic elective will be same as the syllabus of TDC (General) and the same subject shall be opted by a student in all semesters:
  1. Physics  
  2. Chemistry  
  3. Mathematics  
  4. Psychology  
  5. Political Science  
  6. Economics  
  7. Statistics and Business Math

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[Signature]
15-11-19

[Signature]
<table>
<thead>
<tr>
<th>No.</th>
<th>Subject Type</th>
<th>B.Voc.(IT)</th>
<th>B.Voc.(Yoga)</th>
<th>B.Voc.(Accounting &amp; Taxation)</th>
<th>Credit</th>
<th>Internal Assessment</th>
<th>ESE</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Core Paper (3)</td>
<td>BVITC203</td>
<td>BVYC203</td>
<td>BVAC203</td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td>2</td>
<td>Core Paper (4)</td>
<td>BVITC204</td>
<td>BVYC204</td>
<td>BVAC204</td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td>3</td>
<td>Core Paper Practical (2)</td>
<td>BVITCP202</td>
<td>BVYCP202</td>
<td>BVACP202</td>
<td>6</td>
<td>50</td>
<td>50</td>
<td>100</td>
</tr>
</tbody>
</table>

**A. Skill Development Component**

**B. General Education Component**

<table>
<thead>
<tr>
<th>No.</th>
<th>Subject Type</th>
<th>B.Voc.(IT)</th>
<th>B.Voc.(Yoga)</th>
<th>B.Voc.(Accounting &amp; Taxation)</th>
<th>Credit</th>
<th>Internal Assessment</th>
<th>ESE</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>AECC2 (Environmental Science)</td>
<td>BVITAC202</td>
<td>BVYAC202</td>
<td>BVAAC202</td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td>5</td>
<td>GE2</td>
<td>BVITGE202</td>
<td>BVYGE202</td>
<td>BVAGE202</td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
</tbody>
</table>

**Semester-II**
## B. Skill Development Component

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Type</th>
<th>Course Code</th>
<th>Credit</th>
<th>Evaluation Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Core Paper (5)</td>
<td>BVITC305</td>
<td>BVYC305</td>
<td>BVAC305</td>
</tr>
<tr>
<td>2</td>
<td>Core Paper (6)</td>
<td>BVITC306</td>
<td>BVYC306</td>
<td>BVAC306</td>
</tr>
<tr>
<td>3</td>
<td>Project Work*</td>
<td>BVITGE303</td>
<td>BVYGE303</td>
<td>BVAGE303</td>
</tr>
</tbody>
</table>

## B. General Education Component

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Type</th>
<th>Course Code</th>
<th>Credit</th>
<th>Evaluation Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>**AECC(1)</td>
<td>BVITAE301</td>
<td>BVYAE301</td>
<td>BVAAE301</td>
</tr>
<tr>
<td>5</td>
<td>GE(3)</td>
<td>BVITGE303</td>
<td>BVYGE303</td>
<td>BVAGE303</td>
</tr>
</tbody>
</table>

**Semester-III**

*The candidate has to submit a report on the small project taken by him at the end of IVth semester under the supervision of a teacher duly approved by the Nodal Officer and Director and shall be equivalent to 12 credit.*

**The students have to select any one of the following**

1. Principle of Insurance and Secretarial practice
2. Principle of Computer Programming
3. Basis of Indian Culture
4. Computer Hardware and Maintenance
5. Yoga and holistic health
6. Monetary Theory

Page | 6
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Type</th>
<th>Course</th>
<th>Code</th>
<th>B.Voc. (IT)</th>
<th>B.Voc. (Yoga)</th>
<th>B.Voc. (Accounting &amp; Taxation)</th>
<th>Credit</th>
<th>Internal Assessment</th>
<th>ESE</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>B.Voc. (IT)</td>
<td>BVITC407</td>
<td>BVYC407</td>
<td>BVAC407</td>
<td></td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td>1</td>
<td>Core Paper (7)</td>
<td>BVITC407</td>
<td>BVYC407</td>
<td>BVAC407</td>
<td></td>
<td></td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BVITPW401</td>
<td>BVYPW401</td>
<td>BVAPW401</td>
<td></td>
<td></td>
<td>12</td>
<td>100</td>
<td>100</td>
<td>200</td>
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<tr>
<td></td>
<td></td>
<td><strong>AEEC (2)</strong></td>
<td>BVITAE402</td>
<td>BVYAE402</td>
<td>BVAAE402</td>
<td></td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>GE (4)</td>
<td>BVITGE404</td>
<td>BVYGE404</td>
<td>BVAGE404</td>
<td></td>
<td>6</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
</tbody>
</table>

**B. General Education Component**

**C. Skill Development Component**

Semester-IV

*The project work report shall be submitted at the end of semester IV. It shall be evaluated by the same procedure mentioned for evaluation of practical work.*

**The students have to select any one of the following**

1. Financial Management
2. Yoga and Human values
3. Yoga and Human consciousness
4. Business Environment
5. Visual tools (Visual Programming)
6. Fundamentals of Business Finance

Page 7
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Type</th>
<th>Course Code</th>
<th>Credit</th>
<th>Evaluation Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>B.Voc.(IT)</td>
<td>B.Voc.(Yoga)</td>
<td>B.Voc.(Accounting &amp;Taxation)</td>
</tr>
<tr>
<td>1</td>
<td>Core Paper(9)</td>
<td>BVITC509</td>
<td>BVYC509</td>
<td>BVAC509</td>
</tr>
<tr>
<td>2</td>
<td>Core Paper(10)</td>
<td>BVITC510</td>
<td>BVYC510</td>
<td>BVAC510</td>
</tr>
<tr>
<td>3</td>
<td>*DSE(1)</td>
<td>BVITD501</td>
<td>BVYD501</td>
<td>BVAD501</td>
</tr>
<tr>
<td>4</td>
<td>GC(1)(Human Rights)</td>
<td>BVITGC501</td>
<td>BVYGC501</td>
<td>BVAGC501</td>
</tr>
<tr>
<td>5</td>
<td>GE(5)</td>
<td>BVITGE505</td>
<td>BVYGE505</td>
<td>BVAGE505</td>
</tr>
</tbody>
</table>

A. Skill Development Component

B. General Education Component
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Type</th>
<th>Course</th>
<th>Code</th>
<th>Credit</th>
<th>Evaluation Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>B.Voc.(IT)</td>
<td>B.Voc.(Yoga)</td>
<td>B.Voc.(Accounting &amp;Taxation)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>DSE(2)</td>
<td>BVITD602</td>
<td>BVYD602</td>
<td>BVACD602</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>*In Job Training</td>
<td>BVITJ601</td>
<td>BVYJ601</td>
<td>BVACJ601</td>
<td>12</td>
</tr>
</tbody>
</table>

**A. Skill Development Component**

**B. General Education Component**

| 4     | GC(2) (Business Ethics) | BVITGC602 | BVYGC602 | BVAGC602 | 6 | 30 | 70 | 100 |
| 5     | GE(6)                 | BVITGE606 | BVYGE606 | BVAGE606 | 6 | 30 | 70 | 100 |

**Semester VI**
5. The End of Semester Examination (ESE) shall be named as follows:
   I. B.Voc. Degree/Advance Diploma/Diploma in IT (Information Technology), Yoga, Accounting and Taxation: Part-I semester-I examination and semester-II examination respectively.
   II. B.Voc. Degree/Advance Diploma in IT (Information Technology), Yoga, Accounting and Taxation: Part-II semester-III examination and semester-IV examination respectively.
   III. B.Voc. Degree in IT (Information Technology), Yoga, Accounting and Taxation: Part-III semester-V examination and semester-VI examination respectively.

Syllabus for each paper shall be divided into at least 5 units. Based on this, the questions paper pattern for the End Semester Examination shall be divided into three parts A, B, C comprising of objective type questions with multiple choice, short answer type questions and long answer type questions respectively as mentioned below and of three hours durations:

<table>
<thead>
<tr>
<th>Part</th>
<th>Nature of questions</th>
<th>Number of questions to be asked</th>
<th>Number of questions to be answered</th>
<th>Marks of each question</th>
<th>Total marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part – ‘A’</td>
<td>Objective type questions with multiple choice</td>
<td>10</td>
<td>10</td>
<td>02</td>
<td>20</td>
</tr>
<tr>
<td>Part – ‘B’</td>
<td>Short answer type questions</td>
<td>05</td>
<td>04</td>
<td>05</td>
<td>20</td>
</tr>
<tr>
<td>Part – ‘C’</td>
<td>Long answer type questions</td>
<td>04</td>
<td>03</td>
<td>10</td>
<td>30</td>
</tr>
</tbody>
</table>

| Total Marks | 70 |

Part – ‘A’

Ten objective type questions – All Questions to be answered
(Questions shall be picked up from the whole syllabus preferably two questions from each unit)

10x2=20

Part – ‘B’

Five short type questions – Four Questions to be answered
(Questions shall be picked up from the whole syllabus preferably two questions from each unit)  

Part – ‘C’

Five long type questions –Three Questions to be answered
(Questions shall be picked up from the whole syllabus preferably two questions from each unit)  

The examination of I, III, and V semesters shall be generally held in the month of November – December and that of II, IV and VI semesters shall be held in the month of May-June.

6. Assessment

I. The theory papers of end semester examination of General Education Component and skill development component shall be set and evaluated by external examiners to be appointed by the Vice chancellor provided that the examiners of skill component shall be appointed in consultation with the Sector Skill Council (SSC), if applicable.

II. The internal assessments shall be done by the concerned teachers under the supervision of Nodal Officer/ Director. The component of internal assessments shall be mid-term test, attendance, quiz and discipline.

III. The Practical paper/ Project work/ In Job Training shall be evaluated by a Skill Assessments Board Consisting of the following.
   a. Principal/ Director /Nodal Officer of the programme.
   b. One external expert to be nominated by S.S.C.
   c. One external expert to be nominated by the Vice chancellor.
   d. One expert from the concerned industry.

Provided that two of the above shall be mandatory and further provided that S.No.(d) shall be mandatory for evaluation of in job training.

IV. The candidate will undertake a project work related to the specific skill in second year and submit a report at the end of fourth semester. It shall have equivalent to 12 credits.

V. The students in IVth semester shall have to undertake job training in the related industry or apprenticeship equivalent to 12 credits and shall have at least two months duration.

7. Passing of Examination and Promotion Rules

A student may be promoted to the next semester if he/she fails to clear in maximum of two papers in a semester, provided that he/she will be allowed to appear in the VIth semester (last semester) only if he/she clear all the papers of I,II,III,IV and V semester.
Further provided that he/she will be given only two more chances to clear a paper in two subsequent examinations in any semester.

In order to pass a paper in any semester a student must secure minimum 40% in ESE and 50% in internal assessments of a paper provided that the student will retain marks of internal assessments of a paper of a semester. If she/he promotes in the semester but could not clear that paper. The students who fails to pass VIth semester will be allowed two more chances in two subsequent examinations.

8. Declaration of Result

The award of ‘Diploma’/‘Advanced Diploma’/B.Voc.Degree will be awarded to the successful learners.

The B.Voc. Degree in IT shall be assigned to the Faculty of Science, B.Voc Degree in Yoga shall be assigned to the faculty of Humanities and B.Voc. Degree in Accounting and Taxation shall be assigned to the faculty of Commerce.

The institutions offering B.Voc.degrees/programmes shall adopt and integrate the guidelines and recommendations of the respective Sector Skill Councils (SSCs) for the assessment and evaluation of the vocational component, wherever available.

Letter Grades and Grade Points: it is recommended to adopt 10- point grading system with the Letter grades as given below:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>O (outstanding)</td>
<td>10</td>
</tr>
<tr>
<td>A+ (Excellent)</td>
<td>9</td>
</tr>
<tr>
<td>A (Very Good)</td>
<td>8</td>
</tr>
<tr>
<td>B+ (Good)</td>
<td>7</td>
</tr>
<tr>
<td>B (Above Average)</td>
<td>6</td>
</tr>
<tr>
<td>C (Average)</td>
<td>5</td>
</tr>
<tr>
<td>P (Pass)</td>
<td>4</td>
</tr>
<tr>
<td>F (Fail)</td>
<td>0</td>
</tr>
<tr>
<td>Ab (Absent)</td>
<td>0</td>
</tr>
</tbody>
</table>

A student obtaining Grade F and Ab shall be considered failed and will be required to reappear in the examination as per provisions.

Computation of Semester Grade Point Average System (SGPA) and Cumulative Grade Point Average (CGPA): The following SGPA and CGPA shall be computed as per procedure enumerated below.

- The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the course components taken by a
student and the sum of the number of credits of all the courses undergone by a student in a semester, i.e

$$SGPA \ (Si) = \frac{\sum (Ci \times Gi)}{\sum Ci}$$

where 'Ci' is the number of credits of the ith course component and 'Gi' is the grade point scored by the student in the ith course component.

- The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum (Ci \times Si)}{\sum Ci}$$

Where 'Si' is SGPA of the ith semester and 'Ci' is the total number of credits in that semester.

- The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.
- The skill component would be taken as one of the course component in calculation of SGPA and CGPA with given credit weightage at respective level.

The award sheet of the student will show the grades obtained in all the courses offered in each semester, grades/categories.
ORDINANCE

B.R.A.Bihar University, Muzaffarpur

Ordinance of 3 year (Six Semester) B.Voc. Degree Programme under C.B.C.S.

The B.Voc. degree course shall be of three years (six semester) duration.

Eligibility for Admission: A candidate seeking admission to B. Voc degree course must have passed 10+2 examination or equivalent from any recognized board.

a. In admission to B.Voc.(IT), the candidate must be from Science stream with Mathematics as a subject.

b. In admission to B.Voc.(Accounting & Taxation), the candidate must be from Commerce or Science stream.

1. Procedure for Admission: The admission shall be made through entrance test to be named as - B.Voc. Entrance Test. The merit list shall be prepared on the basis of marks obtained by the applicant in the B. Voc. Entrance test.

Admission to B.Voc.course shall be taken on the basis of marks obtained in the Entrance Test. The questions shall be of multiple choice type with four options with single correct answer. The entrance test shall be held on OMR sheet. The duration of the test shall be of 2.30 hour. The total marks will be 200 marks. There shall be no negative marking. There shall be two parts in the question paper as given below

<table>
<thead>
<tr>
<th>Part A</th>
<th>General Aptitude Test</th>
<th>50 Marks</th>
<th>50 Questions</th>
<th>1 Marks for each question</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part B</td>
<td>Subject Test</td>
<td>150 Marks</td>
<td>75 Questions</td>
<td>2 Marks for each question</td>
</tr>
</tbody>
</table>

2. No. of seats: As per UGC guidelines, Admission for B.Voc. Degree/Advance Diploma/Diploma courses in IT (Information Technology), Yoga, Accounting and Taxation, 50 seats in each programme shall be taken. Any changes in the no. of seats in a particular subjects shall be decided by the respective university in accordance with the guidelines received from the UGC and the state government from time to time.

3. Reservation of seats: The reservation of seats in each course shall be as per reservation rules of the government of Bihar.

4. No applicant shall be admitted to the courses who have not applied for admission within the notified time period.
5. The admitted students will have to register themselves with the B.R.A.Bihar University to be able to appear in the B.R.A.Bihar University examination within the stipulated period/at the time of admission.

6. No such applicant shall be admitted who in the opinion of the head of the institution and endorsed by the Vice Chancellor, should not be admitted in the best interest of the university.

7. During the tenure of the course, if it is found that any document/documents or submission made by a student in support of his/her admission to B.Voc. course is/are fake, his/her admission shall automatically stand cancelled. The concerned candidate shall be solely responsible for the cancellation of his/her admission and other punitive action/actions.

8. The Vice Chancellor of the university has the absolute right to reject/deny admission to any candidate without assigning any reason if he/she judges that this is in the best interest to the university.

9. No candidate shall be allowed to register for any other degree course in the same University or any other university during the same academic session of his/her study of B.Voc. under the subjects of the IT (Information Technology), Yoga, Accounting and Taxation.

10. Medium of Instruction/Teaching

The medium of instructions for teaching, learning and examination will be Hindi/English.

11. Fee Structure

The fee structure for the B.Voc. Degree/Advance Diploma/Diploma in IT (Information Technology), Yoga, Accounting and Taxation shall be Rs. 10,000/per semester besides which candidate shall have to pay Rs 1000 (one time) security deposit which shall be refundable. In addition a candidate shall have to pay university fee. The fee structure may be revised from time to time by the college only after the approval of the Vice Chancellor.