

Proceedings of the meeting, held on 03rd July, 2019, to review implementation of UMIS and Online submission of application forms and distribution of Degrees under the Chairmanship of Shri Vivek Kumar Singh, Principal Secretary to Hon'ble Chancellor

Present - As per Annexure

A meeting to review implementation of University Management Information System (UMIS) and Online submission of application form and distribution of degree was held on 03.07.2019. In the meeting only the officers of those Universities were invited which have failed to implement UMIS, which included adoption of online admission process for Under-Graduate and Post-Graduate courses from current academic session, 2019. The status of the Universities were as follows;

1. **BRABU, Muzaffarpur-** Registrar BRABU, Muzaffarpur informed that UMIS would be implemented by 15th July, 2019 and by that time only Students cycle would be completed.
2. **VKSU, Ara-** It was informed that it would be finalized today and information would be given to NIC, Raj Bhavan, Patna.
3. **MMHAPU, Patna-** The Registrar, MMHAPU, Patna informed that first the University had to sign an MOU with NIC, the agency selected for implementation of UMIS by the University. After the signing of MOU, UMIS would be implemented.
4. **KSDSU, Darbhanga-** It was informed that the University had implemented UMIS.
5. **Magadh University, Bodh Gaya-** It was informed that although the work order was issued on 18.06.2019, UMIS had not yet been fully implemented.

Universities were requested to implement complete package of UMIS which included Student Life Cycle right from admission to degree distribution, Human Resource Management and Financial Management. Online admission process was just a small component of Student's Life Cycle, it should be implemented in totality.

Online certificate distribution –Universities were reminded that Hon'ble Chancellor had directed to accept all application forms and distribute certificate online from 1st June, 2019. The status of implementation, were as follows;

- I. **KSDSU, Darbhanga-** It was informed that the University had implemented it on 23rd June, 2019.
- II. **Magadh University, Bodh Gaya-** It was informed that the University had adopted it on 2nd July 2019.
- III. **VKSU, Ara-** It was informed that the University had implemented it on 2nd July, 2019.
- IV. **MMHAPU, Patna-** Registrar had informed that the University had already adopted it.
- V. **JPU, Chapra-**The Registrar had informed that payment gateway had been finalized, Online system would be implemented from today.
- VI. **BRABU, Muzaffarpur** – Although online system was adopted but delivery of certificate is nil.

After the detailed review, it transpired that BRABU, Muzaffarpur, had failed in the implementation of UMIS as well in adoption of online system for receipt of application and distribution of certificates.

Implementation of UMIS - The Registrar had informed that after the cancellation of old tender on 09.05.2019, the new tender was floated on 30th May, 2019. Pre bid meeting was held on 13th June, 2019 and technical bid was opened on 18.06.2019, the assessment was done on 29.06.2019 and the next meeting to finalize technical bid was scheduled on 10th July, 2019. While elaborating the sequence of events, the Registrar informed that due to objection by former Finance Officer, the tender could not be finalized.

It was resolved in the meeting that the University would open technical bid on 05.07.2019 and bidders would be invited to remain present in the meeting. On 6th July, 2019, the Financial bid would be finalized.

However, the cancellation of first tender floated by the University was viewed seriously. Regarding cancellation of first tender, University was requested to submit following informations;

- A. University was requested to submit date wise sequence of events of cancellation of first tender.
- B. University was requested to submit an administrative enquiry report about the cancellation of tender.
- C. University was requested to fix responsibility and submit name of officers/ staffs responsible for creating hurdle in the finalization of first tender.
- D. It was decided that if BRABU, Muzaffarpur, failed to submit satisfactory administrative enquiry report, the matter would be referred to Vigilance Investigation Bureau for thorough enquiry.

Online submission of application and distribution of degrees- The issue of online submission of application form and distribution of degree of BRABU, Muzaffarpur was discussed in detail.

Registrar and Controller of Examination of BRABU, Muzaffarpur, informed that about 600 pending degrees, the application for which was received manually, was still pending for distribution. Although, the University had adopted online system for submission of application form but degrees could not be distributed and deadline was also not finalized.

Principal Secretary to Hon'ble Chancellor instructed the Registrar to ensure distribution of all pending certificates by 10th July, 2019.

All applications for issue of Degrees must be received online and degree should be distributed on '**First come, First serve**' basis. In no way this process should be violated and vitiated.

Officials of the BRABU, Muzaffarpur, informed that officers and staffs in the Degree, Examination, TR and other key sections of the University have been posted over 8-10 years ago and they have not been transferred to other place for such a long period. Transfer of these staff was immediately needed for administrative expediency to streamline examination section as well as distribution of degrees.

It was decided to ask the Vice-Chancellor / Registrar, BRABU, Muzaffarpur to transfer these staff to other sections for administrative reasons. University was requested to identify suitable staff and post them against the vacant post

created after the transfer of these staffs from the examination, degree distribution and other key sections.

University should also issue an order about how to receive the application forms, how to deliver it, time required to process and deliver degrees and other minor details about online acceptance of application form and distribution of degrees.

University was requested to submit compliance report about above directions, by 15th July, 2019.

The meeting ended with a vote of thanks.

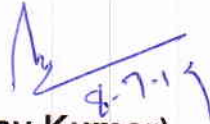
Sd/-

(Vivek Kumar Singh)
**Principal Secretary to Governor-cum-
Chancellor, Universities of Bihar**

Memo No : *BSU (online degree)-26/2019-2060* Dated- *08-07-2019*

Copy forwarded to :

- I. All the Vice-Chancellor / Pro-Vice-Chancellor / Registrars / Controller of Examinations of Universities of Bihar.
- II. Concerned officers of Governor's Secretariat, Patna./ Shri Bijay Kumar, Tech. Director, NIC for uploading on the website of the Raj Bhavan, Patna / Guard file for record.


(Bijay Kumar)
Additional Secretary
Governor's Secretariat
Bihar, Patna

Annexure- A

Attendance for the Meeting of implementation of UMI
and Online Submission of Application form and Distribution of
Degrees on 03-07-2019 at 11.00 A.M. in Raj Bhavan, Patna.

Sl. N.	Name & Designation
1	2
1	Prof. (Dr.) Ashok Kumar Sinha Inspector of Colleges (Sc.) Registrar Magadh University, Bodh Gaya
2	Col. Ajay Kumar Ray (Retd.) Registrar B.R.A. Bihar University, Muzaffarpur
3	Dr. Sidheshwar Narayan Singh Controller of Examination V.K.S. University, Ara
4	Dr. Narottam Mishra Nodal Officer K.S.D. Sanskrit University, Darbhanga
5	Dr. Rabindra Singh Registrar Jai Prakash University, Chapra
6	Col. Kamesh Kumar Registrar M.M.H.A. University, Patna
7	Dr. Ajay Kumar CCDC Munger University, Munger
8	Dr. Manoj Kumar Controller of Examination B.R.A. Bihar University, Muzaffarpur
9	Anil Kumar Singh Controller of Examination Jai Prakash University, Chapra
10	Dr. Shailendra Kumar Singh Nodal Officer (IT) Magadh University, Bodh Gaya