Proceedings of the meeting of Vice-Chancellors held on 14.12.2018 at Raj Bhavan, Patna under the Chairmanship of Hon'ble Chancellor.

Present - As per Annexure

A meeting of the Vice-Chancellor of the Universities of Bihar was convened under the Chairmanship of Hon'ble Chancellor on 14.12.2018 at 11.00 AM at Raj Bhavan, Patna.

Principal Secretary to the Hon'ble Chancellor welcomed Professor R.C. Sobti, Consultant, Higher Education, Governor's Secretariat, Bihar, Patna and other participants on behalf of Hon'ble Chancellor.

Principal Secretary in his initial remarks stated that desired speed at University and college level for improving higher education scenario has not yet been achieved. He stressed upon strict adherence to academic and examination calendar, regular inspection of colleges, engagement of Guest Faculties and other issues which were central to the meeting deliberations.

Shri Vivek Kumar Singh, Principal Secretary to the Hon'ble Chancellor stressed on following points:

i. Engagement of Guest Faculty as per the norms, against sanctioned post of the teachers, as soon as possible.

ii. Implementation of University Management Information System by 15\textsuperscript{th} January, 2019, so that it may be implemented from next academic session.

iii. NAAC Accreditation of all colleges by June, 2019. Self Study Report (SSR) and Internal Quality Assessment Report (IQAR) for NAAC Accreditation of colleges should be submitted as per the prescribed timeline.
iv. Apportionment of staffs and distribution of assets and liabilities between three newly constituted Universities namely, Patliputra University, Patna, Purnea University, Purnea and Munger University, Munger with old Universities, Magadh University, Bodhgaya, BNMU, Madhepura and TMBU, Bhagalpur, as decided in the meeting with State Government.

v. Regularization of financial management and updation of University accounts.

Hon'ble Chancellor in his address, stated that priority should be given to streamlining administrative machinery and enforcing administrative discipline in Universities and its colleges.

Hon'ble Chancellor laid stress on following points.

I. Hon'ble Chancellor directed to expedite, process of disaffiliation of 39 Teachers Training Colleges for their failure to furnish necessary information on B.Ed. App. He stated that no leniency should be shown to in such affiliated colleges.

II. He emphasised that University authorities should implement all the directives of the Chancellor’s Secretariat including the order passed by Hon'ble Chancellor under Section 9(4) of BSU Act, 1976.

III. The functioning of affiliated colleges should be strictly monitored. Enforcement of academic, administrative and financial discipline was required in affiliated colleges.

IV. He stressed on enriching laboratories and libraries and providing adequate research facilities in Universities and colleges.
V. Biometric Attendance System should be installed in University Department and colleges as early as possible. Attendance of teachers, students and non-teaching employees should be strictly monitored through Biometric Attendance System.

VI. Hon'ble Chancellor directed Vice-Chancellors to complete accreditation of Universities/colleges by NAAC before the commencement of next academic session. He stated that those affiliated colleges, which were not accredited by NAAC, should not be given government grants. He further directed that Principals of those Constituent Colleges which failed to get NAAC Accreditation in 2019 may be acted upon.

VII. Hon'ble Chancellor reiterated that No Objection Certificate for Inter-University Transfer of teachers from one University to another University should not be given till the time a fresh policy was enunciated on the matter. All NOCs received so far should be returned to the concerned universities.

VIII. Hon'ble Chancellor retreated that the order passed by him under Section 9(4) should be complied and if University has any grievance against the order, a review under Section 9(4)(A), as per the provision contained in BSU Act, 1976 should be filed. Non compliance of the order will be treated very seriously.

IX. He directed Vice-Chancellors and other senior officials to regularly interact with students and employees for redressal of their grievances.
After the address of Hon'ble Chancellor following points of agenda were discussed.

1. **Status of pending examinations and publication of results**:–
   
   As per report submitted by the Universities, it was observed that some examinations in Magadh University, Bodhgaya and B.N.Mandal University, Madhepura were pending.

   The issue of pending examinations of newly created Purnea University, Purnea and its parent University, B.N. Mandal University, Madhepura was discussed. Vice Chancellor, Purnea University was requested to extend all cooperation to B.N. Mandal University, Madhepura in conducting old examinations. It was decided that Purnea University, Purnea would conduct examinations from academic session 2018 onwards. All examinations, including pending examinations of previous sessions, would be conducted by B.N.Mandal University, Madhepura.

   Hon'ble Chancellor directed to settle the issues related to conduct of examinations between Purnea University Purnea and B.N. Mandal University, Madhepura immediately.

   It was decided to convene a meeting of Registrars and Controller of Examination of B.N. Mandal University, Madhepura and Purnea University, Purnea in the next week.

2. **Implementation of University Management and Information System (UMIS)**:–

   It was decided to finalize vendor by 15th January, 2019 for implementation of University Management and Information
System. Universities were requested to furnish information in the following format:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of University</th>
<th>Date of finalization of Request for Proposal (RFP)</th>
<th>Date of issue of RFP</th>
<th>Last Date of Submissio n of Tender</th>
<th>Proposed date of Meeting of Tender/Evaluation Committee, for considering RFP</th>
<th>Date of implementation of UMIS</th>
</tr>
</thead>
</table>

Principal Secretary to the Department of Education informed that Rs. Ten lacs as Seed Money would be allocated to all the Universities for implementation of UMIS.

3. **NAAC ACCREDITATION:**

(a) Universities were requested to complete submission of error free SSR & IQAR by 31st March, 2019 for all the colleges.

(b) Universities were informed that the colleges should not to run without NAAC Accreditation

(c) Affiliated colleges should not be given grants unless they are accredited under NAAC. Appropriate action should be taken against the Principals of Constituent Colleges. If SSR & IQAR are not submitted. A time-line should be finalized for NAAC accreditation by convening meeting with the Principals, Nodal Officers and Stake Holders.

(d) Nodal Officers should review and submit report for NAAC accreditation every month to Chancellor's Secretariat and the State Govt.

4. **Engagement of Guest Faculty**

Universities were requested to complete engagement of Guest Faculty at the earliest to overcome shortage of teachers. They were also requested to submit requirement of funds for engaging Guest Faculties to State Govt.
The Hon'ble Chancellor stated that Guest Faculty should be engaged on the basis of criteria fixed by the State Govt. Rules should be adhered to, roster of State Govt. should be followed and no controversy should emerge in the selection of Guest teachers. Universities were requested to submit information in the following format:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Total number of sanctioned post of Teachers</th>
<th>Total vacancy of Teachers</th>
<th>Stages of completing engagement of Guest Faculty as per requirement.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>Roster clearance</td>
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<td>Yes/No</td>
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5. **Inspection of B.Ed. Colleges:**

Universities were reminded to inspect and videograph those B.Ed. Colleges, which have not uploaded the photographs, showing class room teaching, attendance of teachers and students on the B.Ed. Post. It was also decided to initiate the process of disaffiliation of 39 Colleges, which have failed to upload their photographs on B.Ed. Post.

Colleges not paying salary to teachers for a long time should also be inspected and process of disaffiliation should be started, if they are found wanting.

6. **Submission of proposal of Affiliation:**

It was directed to submit proposals for affiliation of colleges within the time limit fixed by the Hon'ble Court, as per which 15th January, 2019 is the last date for submitting proposal to the State Government.
7. **Inspection of Colleges**

Universities were requested to remove the shortcomings found during the inspection of Colleges by senior Officers of the University. They were reminded to take appropriate disciplinary action against the Principals and Bursars of the Colleges, which did not up-date their cash book. They were also requested to conduct special audit in these Colleges.

They were requested to rationalize posting of teachers and non-teaching employees, so as to maintain a balanced staff-student ratio. Inspection report indicated that in some colleges, no teacher was posted in some subjects, even though students were admitted in those subjects!

Adverse teachers-students ratio should be corrected.

8. **Conduct of Pension Adalat:**

Universities were requested to conduct Pension Adalat at regular intervals.

(a) Retiral benefits, like Pension, Gratuity, Leave Encashment and Insurance should be paid to the employees on the day of retirement. If payment was not done on the day of retirement, the reason must be explained;

(b) Detailed list of teaching and non-teaching employees retiring upto March, 2019 should be prepared;

(c) Future liabilities on account of retirement of employees should be reported to the Govt. for allocation of funds;

(d) All process for payment to the retiring employees should be completed within three months in advance to save the employees from harassment;
9. **Status of adoption of GeM (Government e Marketplace):**
Universities were reminded to submit total amount spend on purchases made through GeM (Government e-Marketplace). Report submitted by Universities shows that TMBU, Bhagalpur, VKSU, Ara, KSDSU, Darbhanga, JPU, Chapra, PPU, Patna, Munger University, Munger and Purnea University, Purnea have not made any purchase through GeM.

10. **Grievance Redressal Mechanism:**
Universities were requested to make Grievance Redressal Mechanism functional and conduct its meeting regularly. Issues related to promotion of teachers, conduct of examination and other related issues should be redressed through Grievance Redressal Mechanism.

   Reports of Purnea University, Purnea, PPU, Patna, MMHAPU, Patna, LNMU, Darbhanga, TMBU, Bhagalpur indicate that they have not submitted the report in proper format.

11. **Adoption of National Academic Depository:**
Universities were requested to adopt National Academic Depository for easy and quick delivery of mark sheets, degree and other documents to students.

   Reports of Magadh University, Bodhgaya, VKSU, Ara, JPU, Chapra, PPU, Patna, Munger University, Munger and Purnea University, Purnea show that they have not made any sincere effort in adoption of National Academic Depository.

12. **Disposal of court cases:**
It was found that most of the court cases were related to payment of retiral dues. Universities were requested to redress the grievances of retired employees which would drastically
reduce the number of court cases. They were requested to pursue court cases effectively and furnish information about advocates, as asked for, by 31.12.2018.

13. **Construction of toilet especially girls toilet:**
Universities were requested to submit their proposal for construction of toilets to State Government. They were reminded to ensure that each and every college provides space for washroom for girls.

Magadh University, Bodhgaya, JPU, Chapra, BRABU, Muzaffarpur, PPU, Patna have not submitted reports about construction of toilets especially for girls students.

14. **Pay verification for teaching and non-teaching employees:**
Universities were requested to complete the process of pay verification of employees, especially non-teaching employees at the earliest. They were requested to organize camp at regular interval in consultation with State Government for pay verification.

15. **Status of University Website:**
Universities were requested to upload all information about admission and examination calendar, courses conducted by Universities and all relevant information on University website.

University website should be made dynamic and vibrant. List of all Constituent Colleges and affiliated Colleges must be shown on the Website of the University.
16. Submission of proposal to State Government for creation of teaching and non teaching post:—

Universities were requested to submit their proposal with approximate budget for creation of teaching and non teaching post.

A perusal of report submitted by the different Universities indicates that, Magah University, Bodhgaya, LNMU, Darbhanga, JPU, Chapra, BRABU, Muzaffarpur and Munger University, Munger have not submitted their proposal appropriately.

17. Status of library:—

a. PPU, Patna, Munger University Munger and Puranea University, Purnea have not submitted their report about total number of books and number of books issued in the month of November, 2018.

b. Magadh University, Bodhgaya and NOU, Patna have not submitted the number of books issued in the month of November, 2018.

c. Number of books issued in the library of VKSU, Ara, KSDSU, Darbhanga, MMHAPU, Patna, BNMU, Madhepur and TMBU, Bhagalpur was quite negligible.

18. Address of Prof. R.C. Sobti, Consultant, Higher Education, Governor’s Secretariat, Bihar, Patna. Prof. R.C. Sobti, Former Vice-Chancellor, Punjab University who has recently been appointed Consultant, Higher Education, Governor’s Secretariat, Bihar, Patna by Hon’ble Chancellor laid emphasis on following points;
i. To overcome limited resources Universities should strive to attract external funding.

ii. NAAC Accreditation for Universities and its colleges was a pre-requisite for reforming educational institutions. He requested Vice-Chancellor's to aspire to achieve A grading for colleges.

iii. He informed that new rules have been framed NAAC Accreditation. University should submit Self Study Report (SSR) in three months, so that NAAC Accreditation may be completed in July-August, 2019.

iv. Website of the University should contain all the informations. University Website which reflects the efficiency of the University and hence it should contain all the information.

v. Examination system should be streamlined and updated. University should adopt University Management Information System (UMIS) at the earliest.

vi. Internal examination of colleges and University should be transparent and it should be conducted at regular interval.

vii. Universities should offer public utility courses for students as these courses have job potentiality.

viii. Special focus should be given on updating or library and marking laboratories functional.
19. **Miscellaneous Items**

Some very important issues, which required the intervention of State Government, were also discussed. After detailed deliberations, following important decisions were taken.

A. Universities were requested to update academic and examination calendar which would automatically increase the attendance of students.

B. Affiliated colleges should be directed to complete NAAC Accreditation in six month time, otherwise dis-affiliation procedure may be started.

C. Appropriate action should be taken against the Principals of Constituent Colleges who failed to complete NAAC Accreditation, within timeline.

D. Requirement of fund should be submitted to State Government for NAAC Accreditation, so that funds may be allocated by the State Government.

E. No Objection Certificate for Inter University transfer of teachers from one University to another University should not be issued till the time fresh policy guidelines were issued on the matter.

F. Shortcomings found during the inspection of colleges should be removed at the earliest and action taken report must be submitted by 31.12.2018.

G. Purchase through GeM should be implemented. Universities which have not adopted GeM indicate that they were indulging in a non-transparent purchases.

H. All court cases in which Hon’ble Chancellor was also made a Respondent, Counter affidavit should be submitted to Chancellor’s Secretariat also.
I. All Universities were directed to achieve the 100% target fixed for ensuring “Har Parisar Hara Pariser”.

J. Universities were requested to submit proposal to government under “Khelo India” through proper channel. Universities were asked to ensure sports and cultural activities in colleges & universities in preparation for “Eklavya” and “Tarang” for next year.

K. Evaluation of Answer Sheets of Graduation courses and above, should only be done by teachers of Constituent Colleges. In no circumstances teachers from affiliated colleges should be involved for the purpose.

L. All Vice-Chancellors were requested to get proposals submitted for Chancellor’s Awards, as per schedule decided earlier.

M. In view of the request of the Vice-Chancellors’ and dire need of the institutions, it was unanimously decided to keep personnel for library, laboratory and physical training, against sanctioned posts, on contractual basis after following a due process which is transparent and controversy-free.

The meeting ended with a vote of thanks.

Sd/-

(Vivek Kumar Singh)
Principal Secretary to Governor-cum-Chancellor, Universities of Bihar

Memo No : BSU (Meeting)-49/2018-2227/GS(I) Dated-18/2/2018

Copy forwarded to:
1. All Vice Chancellors/ All Pro Vice-Chancellors/Registrars, Universities of Bihar for information and necessary action.
2. The Principal Secretary, Deptt. of Education, Bihar/ MD, BSEIDC/ Director, Higher Education, Bihar, Patna
3. Consultant and Concerned officers of Governor’s Secretariat, Patna
4. Shri Bijay Kumar, tech. Director, NIC for uploading on the website of the Raj Bhavan, Patna / Guard file for record

Principal Secretary to Governor-cum-Chancellor, Universities of Bihar
## Annexure

**Attendance of the Participants of the Meeting of the Vice Chancellors' held on 14-12-2018 in Raj Bhavan, Patna**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Designation/University</th>
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<tbody>
<tr>
<td>1</td>
<td>2 Additional Chief Secretary, Department of Education, Bihar</td>
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<tr>
<td>2</td>
<td>Principal Secretary to Governor-Cum-Chancellor</td>
</tr>
<tr>
<td>3</td>
<td>Consultant, Raj Bhavan, Patna</td>
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<td>4</td>
<td>Deputy Director, Deptt. of Higher Education, Bihar</td>
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<tr>
<td>5</td>
<td>Vice Chancellor, Patna University, Patna</td>
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<td>6</td>
<td>Vice Chancellor, Magadh University, Bodh Gaya</td>
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<td>7</td>
<td>Vice Chancellor, T.M. Bhagalpur, University, Bhagalpur</td>
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<td>8</td>
<td>Vice Chancellor, Veer Kunwar Singh University, Ara</td>
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<td>9</td>
<td>Vice Chancellor, B.N.M. University, Madhepura</td>
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<td>10</td>
<td>Vice Chancellor, M.M.H.A.P. University, Patna</td>
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<td>11</td>
<td>Vice Chancellor, Jai Prakash University, Chapra</td>
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<td>12</td>
<td>Vice Chancellor, B.R.A. Bihar University, Muzaffarpur</td>
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<td>13</td>
<td>Vice Chancellor, Nalanda Open University, Patna</td>
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<td>14</td>
<td>Vice Chancellor, K.S.D. Sanskrit University, Darbhanga</td>
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<td>15</td>
<td>Vice Chancellor, Patliputra University, Patna</td>
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<td>Vice Chancellor, Munger University, Munger</td>
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<td>Vice Chancellor, Purnea University, Purnea</td>
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<td>18</td>
<td>Pro.-Vice Chancellor, L.N.M. University, Darbhanga</td>
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<td>19</td>
<td>Tech. Director, NIC Raj Bhavan, Patna</td>
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